

ORDINANCE NO. 693 N.S.

AN ORDINANCE OF THE CITY OF EL PASO DE ROBLES
AMENDING CHAPTER 3.40 REVENUE AND FINANCE
OF THE MUNICIPAL CODE TO ADOPT FISCAL YEAR 1995-96 BUDGET
FOR THE REDEVELOPMENT AGENCY OF THE CITY OF EL PASO DE ROBLES

The City Council of the City of El Paso de Robles, State of California, does ordain as follows:

SECTION 1.

That the budget for the Redevelopment Agency of the City of Paso de Robles for the Fiscal Year commencing July 1, 1995 and ending June 30, 1996 as prepared and submitted by the Executive Director, is hereby approved and adopted as the budget of the Agency for said Fiscal year (hereinafter "budget"). Said budget is identified as Exhibit "A" and is incorporated herein by this reference.

SECTION 2.

That from the effective date of said budget, to wit: July 1, 1992, the several amounts stated therein as proposed expenditures shall be and become appropriated to the Agency for the respective objects and purposes therein set forth, subject to expenditures pursuant to the provisions of all applicable statutes of this State.

SECTION 3.

That the Executive Director shall have the authority to incur obligations and enter into contracts not to exceed Ten Thousand Dollars (\$10,000.00) without prior approval of the Agency and shall follow the City's purchasing ordinance.

SECTION 4.

That the Agency hereby finds and determines:

a. That all of the expenditures and appropriations pursuant to the budget or for Redevelopment activities consistent with California Health and Safety Code 33678 in that they are for carrying out the Redevelopment Project and related development activities, as defined in California Health and Safety Sections 33020 and 33021, and primarily benefit the Redevelopment Project.

b. That none of the funds are to be used for the purposes of paying for employee or for contractual services for the City of El Paso de Robles or any other local government agency, except for such services which are directly related to Redevelopment activities as defined in California Health and Safety Code Sections 33020 and 33021 and the powers established in Community Redevelopment Law.

SECTION 5.

That the appropriation and expenditure of funds shall be consistent with the terms as established by cooperative agreement between the Redevelopment Agency of the City of El Paso de Robles and the City of El Paso de Robles per agency and City adopting implementing resolutions.

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City of El Paso de Robles
 Program Budget
 Maintenance Operations
 Fiscal Year 1994-95

DEPARTMENT NAME: Community Development

PROGRAM NAME: Housing

Program Account: 211

PROGRAM PURPOSE: continued

PERFORMANCE TARGETS for Program 211 (Housing) (Continued):

8. Seek to obtain HCD acceptance of City's Housing Element.
9. Draft a density bonus ordinance; complete Planning Commission review and first hearing by Council. (Involve building industry up front to minimize length of process.)
10. Draft an inclusionary zoning ordinance; complete Planning Commission review and first hearing by City Council. (Involve building industry up front to minimize length of process.)
11. Investigate housing-related code violation complaints within 3 working days; notify violators within 5 working days.
12. Maintain an updated land use inventory (LUI); assist the public and staff with requests for demographics and LUI information.
13. Respond to written requests for review of affordable housing projects within 2 weeks.
14. Attend monthly Housing Authority Board Meetings.
15. Ensure that all mitigation measures for the Niblick Bridge Expansion are implemented in a timely manner as to not impede the draw-down of federal funds.

PERFORMANCE MONITORING/CRITERIA TO MEASURE RESULTS:

1. Remaining balance of CDBG funds for commercial rehab at end of fiscal year.
2. Remaining balance of CDBG funds for seismic engineering at end of fiscal year.
3. Remaining balance of CDBG funds for 1st time homebuyers assistance at end of fy.
4. Remaining balance of CDBG funds for Peoples' Self Help's project at end of fiscal year.
5. Reported number of beneficiary households within City limits upon completion of annual MCC allocation.
6. Obtain from the County, the number of HOME program beneficiary households within City limits following annual Grantee Performance Report.
7. HUD approval of 1996 Consolidated Plan with City-requested projects; number (lack) of penalties for failure to meet federal regulations/reporting requirements for 1994 and 1995 CDBG grants.
8. Number (lack) of penalties for failure to meet state and federal regulations/reporting requirements for EDBG grants.
9. Letter from HCD accepting City's Housing Element.
10. Planning Commission and Council agendas/minutes regarding the density bonus ordinance.
11. Planning Commission and City Council agendas/minutes regarding the inclusionary zoning ordinance.
12. Housing Code Enforcement Log (kept on file in the Housing Program Manager's Office).
13. Annual update of Land Use Inventory; population estimate information submitted to State Department of Finance on time.
14. Number of days to respond to request for written comments (from correspondence in preliminary files kept on each prospective affordable housing project).
15. Attendance records (annotated agendas) for Housing Authority Board Meetings
16. Schedule and punch list for Niblick Bridge Expansion (Public Works Dept.)

SECTION 6.

That the City Council hereby loans the Redevelopment Agency of the City of El Paso de Robles \$149,300 from the City's General Fund unappropriated reserve to cover Redevelopment expenses.

PASSED AND ADOPTED THIS 5th day of September, 1995, by the following roll call vote:

AYES: Heggarty, Iversen, Martin, Picanco and Macklin

NOES: None

ABSENT: None

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Walter J. Macklin
Mayor Walter J. Macklin

ATTEST:

Richard J. Ramirez
Richard J. Ramirez, City Clerk

City of El Paso de Robles
 Program Budget
 Maintenance Operations
 Fiscal Year 1995-96

Department Name: Redevelopment Agency

GOAL: To mitigate blight and enhance economic development opportunities within the redevelopment project area.

Program Name (s):	Program #	1995-96 Budget by Program	1995-96 Budget by % of Total
Economic Development	240	173,300	24.17%
Debt Service	242	427,500	59.62%
Planning - Housing	211	116,200	16.21%
Departmental Total - All Programs		<u>717,000</u>	<u>100.00%</u>

SPECIAL PROJECTS/NOTES

Estimated tax increment revenues - 20% low/moderate housing	141,300
Estimated tax increment revenues - operations including debt service	433,500
Community Development Block Grant funds available for housing	<u>62,200</u>
Total Resources	637,000

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City of El Paso de Robles
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Department Name:		<u>Redevelopment Agency</u>				
Program Number:		<u>240</u>				
Program Name:		<u>Redevelopment Operations</u>				
<u>Expenditures</u>	<u>Object</u>	<u>Budgeted FY 1994-95</u>	<u>Estimated FY 1994-95</u>	<u>Requested FY 1995-96</u>	<u>Projected FY 1996-97</u>	<u>Projected FY 1997-98</u>
Salaries & Benefits:	5101-5111	50,000	50,000	107,300		
Maintenance & Operations:						
Materials & Supplies	5212	10,000	9,600	3,000		
Utilities	5216					
Maintenance	5223					
Professional Services	5224	145,000	145,000	63,000		
Resource Investment	5227					
Allocated Overhead	5239					
Interest Expense	5341					
Total M & O		155,000	154,600	66,000		
Operating Capital:	5450 - 5454					
TOTAL EXPENDITURES		205,000	204,600	173,300		
		<u>Actual FY 1993-94</u>	<u>Estimated FY 1994-95</u>			<u>Cumulative Total</u>
Expenditure Control Account:						
<u>Resources:</u>		<u>Budgeted FY 1994-95</u>	<u>Estimated FY 1994-95</u>	<u>Requested FY 1995-96</u>	<u>Projected FY 1996-97</u>	<u>Projected FY 1997-98</u>
Redevelopment Tax Increment		0	0	6,000		
Loan from General Fund				167,300		
TOTAL RESOURCES		0	0	173,300		

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DEPARTMENT NAME: Redevelopment					
PROGRAM NAME: Operations			Program Account: 240		
PROGRAM PURPOSE: To provide staff support to undertake programs assigned to the Redevelopment Agency					
PROGRAM OUTPUT ACTIVITIES:	No. of <u>Units</u>	Man- hours <u>per Unit</u>	No. of Man- <u>hours</u>	Cost per <u>Unit</u>	<u>Cost</u>
1. Process request for information	2000	0.25	500	7.5	15,000
2. Draft documents & correspondence	300	1	300	33	10,000
3. Meetings & minutes	300	2	600	67	20,000
4. Provide general staff support	300	1	300	33	10,000
5. Customer service	100	0.5	400	12.5	5,000
6. Contract tourism development and program	1	n/a	n/a	1	25,000
PERFORMANCE TARGETS:					
1. Develop a performance monitoring system to track results & control output costs.					
2. Provide 75% of all information requests within one working day.					
3. Refer to contractual scope of work					
PERFORMANCE MONTITORING/RESULTS:					

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Department Name:		<u>Redevelopment Agency</u>				
Program Number:		<u>242</u>				
Program Name:		<u>Redevelopment Debt Service</u>				
<u>Expenditures</u>	<u>Object</u>	<u>Budgeted FY 1994-95</u>	<u>Estimated FY 1994-95</u>	<u>Requested FY 1995-96</u>	<u>Projected FY 1996-97</u>	<u>Projected FY 1997-98</u>
Salaries & Benefits:	5101-5111					
Maintenance & Operations:						
Materials & Supplies	5212					
Utilities	5216					
Maintenance	5223					
Professional Services	5224					
Resource Investment	5227					
Principal Retired	5340	112,000	111,354	119,100		
Interest Expense	5341	320,000	316,101	308,400		
Total M & O		432,000	427,455	427,500		
Operating Capital:	5450 - 5454					
TOTAL EXPENDITURES		432,000	427,455	427,500		
		<u>Actual</u>	<u>Estimated</u>	<u>Cumulative</u>		
		<u>FY 1993-94</u>	<u>FY 1994-95</u>	<u>Total</u>		
Expenditure Control Account:						
<u>Resources:</u>		<u>Budgeted FY 1994-95</u>	<u>Estimated FY 1994-95</u>	<u>Requested FY 1995-96</u>	<u>Projected FY 1996-97</u>	<u>Projected FY 1997-98</u>
Redevelopment Tax Increment		369,700	369,700	427,500		
TOTAL RESOURCES		369,700	369,700	427,500		

City of El Paso de Robles
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DEPARTMENT NAME: Redevelopment						
PROGRAM NAME: Debt Service			Program Account: 242			
PROGRAM PURPOSE: To provide for payment of annual debt service obligations for 1991 Tax Allocation Bonds and the 1992 CIP Promissory Note						
PROGRAM OUTPUT ACTIVITIES:		No. of <u>Units</u>	Man- hours <u>per Unit</u>	No. of Man- hours	Cost per <u>Unit</u>	<u>Cost</u>
PERFORMANCE TARGETS:						
PERFORMANCE MONITORING/RESULTS:						

City of El Paso de Robles
Program Budget
Maintenance Operations
Fiscal Year 1995-96

Department Name:		<u>Community Development</u>				
Program Number:		<u>211</u>				
Program Name:		<u>Planning - Housing</u>				
Expenditures	Object	Budgeted FY 1994-95	Estimated FY 1994-95	Requested FY 1995-96	Projected FY 1996-97	Projected FY 1997-98
Salaries & Benefits:	5101-5111	100,400	100,400	98,300	101,200	104,200
Maintenance & Operations:						
Materials & Supplies	5212	17,900	16,100	17,900	18,800	19,700
Utilities	5216					
Maintenance	5223					
Professional Services	5224					
Resource Investment	5227					
Allocated Overhead	5239					
Interest Expense	5341					
Total M & O		17,900	16,100	17,900	18,800	19,700
Operating Capital:	5450 - 5454					
TOTAL EXPENDITURES		118,300	116,500	116,200	120,000	123,900
		Actual FY 1993-94	Estimated FY 1994-95	Cumulative Total		
Expenditure Control Account:						
Resources:		Budgeted FY 1994-95	Estimated FY 1994-95	Requested FY 1995-96	Projected FY 1996-97	Projected FY 1997-98
CDBG Grant		61,000	61,000	62,200	62,200	62,200
Redevelopment Agency		57,300	55,500	54,000	57,800	61,700
TOTAL RESOURCES		118,300	116,500	116,200	120,000	123,900

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DEPARTMENT NAME: Community Development					
PROGRAM NAME: Housing			Program Account: 211		
PROGRAM PURPOSE: To facilitate the provision of affordable housing opportunities to the public via development of policies and regulations and coordination of government and private funding sources.					
PROGRAM OUTPUT ACTIVITIES:	No. of <u>Units</u>	Man- hours <u>per Unit</u>	No. of Man- hours	Cost per <u>Unit</u>	<u>Cost</u>
1. Commercial Rehabilitation Loan Program	1	350	350	13,700	13,700
2. Seismic Engineering Loan Program	1	350	350	13,700	13,700
3. City's First-Time Homebuyers Loan Program	1	450	450	17,700	17,700
4. Peoples' Self-Help Sweat-Equity Project	1	150	150	5,900	5,900
5. Mortgage Credit Certificate Program	1	20	20	800	800
6. HOME-funded County-wide Programs	1	40	40	1,600	1,600
7. CDBG Grant Administration	1	600	600	23,600	23,600
8. EDBG Grant Administration	1	40	40	1,600	1,600
9. Housing Element Compliance	1	80	80	3,100	3,100
10. Density Bonus Ordinance	1	220	220	8,600	8,600
11. Inclusionary Zoning Ordinance	1	220	220	8,600	8,600
12. Housing-related Code Enforcement	24	2.1	50	100	2,000
13. Demographics & Land Use Inventory	1	100	100	3,900	3,900
14. Assistance to Affordable Housing Projects	1	120	120	4,700	4,700
15. Oak Park Improvement Assistance	12	2.5	30	100	1,200
16. Niblick Bridge Environmental Mitigation	1	140	140	5,500	5,500
PERFORMANCE TARGETS:					
1. Disburse \$73,212 in 1994 CDBG funds for commercial rehabilitation of downtown commercial buildings.					
2. Disburse 50% of \$74,000 in 1995 CDBG funds for seismic engineering studies for downtown commercial buildings.					
3. Disburse \$205,450 in 1994 and 1995 CDBG funds for a City-administered First-time homebuyers assistance loan program.					
4. Disburse \$140,000 in 1994 CDBG funds to assist the purchase of land/lots for a single family sweat-equity development.					
5. Maximize number of MCC beneficiaries within City limits.					
6. Maximize number of beneficiaries of HOME-funded programs within City limits.					
7. Administer CDBG so as to comply with all federal regulations, including timely					

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