

City of El Paso de Robles
 Program Budget
 Program Summary Schedule
 Fiscal Year 1996-97

ATTACHMENT A

ABJ660

Department Name: Redevelopment Agency						
GOAL: To mitigate blight and enhance economic development opportunities for the Redevelopment Project Area						
Prog. No.	Program Name	1994-95 Actual by Program	1995-96 Budget by Program	1995-96 Estimate by Program	1996-97 Request by Program	1996-97 Budget by % of Total
*211	Planning/Housing	94,800	116,200	116,200	118,800	16.47%
240	RDA Operations	93,580	173,300	173,300	175,500	24.32%
241	Debt Service	427,450	427,500	427,500	427,200	59.21%
Total - All Programs		<u>615,830</u>	<u>717,000</u>	<u>717,000</u>	<u>721,500</u>	<u>100%</u>
SPECIAL PROJECTS/NOTES						
Estimated tax increment revenues - 20% low/moderate housing					55,100	
Estimated tax increment revenues - debt service					427,200	
Community Development Block Grant funds available for housing					63,700	
Available tax increment revenues after pass-through					44,000	
Loan from unappropriated reserves					131,500	
TOTAL RESOURCES					721,500	

*Managed and reported through Department 710 (Community Development)

**City of El Paso de Robles
Program Budget
Output and Performance Schedule
Fiscal Year 1996-97**

DEPARTMENT NAME: Community Development/Housing Division

PROGRAM NAME: Housing Programs

PROGRAM NO.

211

PROGRAM PURPOSE: To facilitate the provision of affordable housing opportunities to the public via development of policies and regulations and coordination of government and private funding sources.

ABJ660

PROGRAM OUTPUT ACTIVITIES:	No. of Units	Man-hours per Unit	No. of Man-hours	Cost per Unit	Cost
1. Seismic Structural Design Program	1	500	500	22,000	22,000
2. First-time homebuyers (FTHB) Program	1	260	260	11,440	11,440
3. CAHLIF 97% Loan Program	1	20	20	880	880
4. Mortgage Credit Cert. (MCC) Program	1	10	10	440	440
5. HOME-funded FTHB Loan Program	1	10	10	440	440
6. Peoples' Self-Help Project (Tr 1632) Coordination	1	40	40	1,760	1,760
7. CDBG Grant Administration	1	800	800	35,200	35,200
8. Housing Element compliance	1	80	80	3,520	3,520
9. Inclusionary Zoning Ordinance	1	400	400	17,600	17,600
10. Housing-related code enforcement	1	110	110	4,840	4,840
11. Demographics & Land Use Inventory	1	80	80	3,520	3,520
12. Assistance to Affordable Housing projects (including YouthBuild)	4	40	160	1,760	7,040
13. Oak Park Improvement assistance	12	3	30	110	1,320
14. Vision Plan: area north of 24th St.	1	160	160	7,040	7,040
15. Zoning Code Amendment: 2nd Units	1	40	40	1,760	1,760

PERFORMANCE TARGETS:

1. Disburse \$74,000 in 1995 CDBG funds and 50% of 1996 CDBG funds for seismic structural design studies.
2. Disburse \$205,450 in 1994 and 1995 CDBG funds for the FTHB Program.
3. Market the CAHLIF 97% Loan Program to disburse 1/2 of available funds.
4. Maximize number of MCC beneficiaries in City Limits.
5. Maximize number of HOME-funded FTHB Loan beneficiaries in City Limits.
6. Disburse \$140,000 in 1994 CDBG funds for the PSH project in Tract 1632.
7. Administer CDBG Program so as to comply with all fed regs, including timely submittal of required reports and requests for release of funds.
8. Seek to obtain HCD acceptance of the City's Housing Element.
9. Draft an inclusionary zoning ordinance; complete Planning Commission review and first hearing by City Council. (Involve building industry up front to minimize length of process.)
10. Investigate housing-related code violation complaints within 3 working days; notify violators within 5 working days.
11. Maintain an updated Land Use Inventory (LUI); assist public and staff with requests for demographics and LUI information.
12. Respond to written requests for review of affordable housing projects within 2 weeks.
13. Attend monthly Housing Authority Board meetings.
14. Initiate the preparation of a Vision Plan for area north of 24th Street; establish an ad hoc committee and conduct scoping phase of plan.
15. Draft an ordinance to revise the 2nd unit provisions of the Zoning Code to be consistent with Neo-traditional concepts; complete Planning Commission review and first hearing by City Council.

PERFORMANCE MONITORING/RESULTS:

1. End of fiscal year balance of CDBG funds for Seismic Structural Program.
2. End of fiscal year balance of CDBG funds for FTHB Program.
3. End of fiscal year balance of available funds for CAHLIF 97% Loan Program.
4. Reported # of annual City beneficiaries of MCC Program.

City of El Paso de Robles
 Program Budget
 Budget Detail Schedule
 Fiscal Year 1996-97

ABJ660

Department Name: Redevelopment Agency
 Program Number: 240
 Program Name: Redevelopment Operations

<u>Expenditures</u>	<u>Object</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Requested</u>	<u>Projected</u>
		<u>FY 1994-95</u>	<u>FY 1995-96</u>	<u>FY 1995-96</u>	<u>FY 1996-97</u>	<u>FY 1997-98</u>
Salaries & Benefits:	5101-5111	7,806	107,300	107,300	109,500	0
Maintenance & Operations:						
Materials & Supplies	5212	11,042	3,000	3,000	3,000	0
Utilities	5216					
Maintenance	5223					
Professional Service	5224	74,732	63,000	63,000	*63,000	0
Resource Investment	5227					
Allocated Overhead	5239					
Debt Service	534X					
Total M & O		85,774	66,000	66,000	66,000	0
Operating Capital:	5450-5454					
TOTAL OPERATING EXPENDITURES		<u>93,580</u>	<u>173,300</u>	<u>173,300</u>	<u>175,500</u>	<u>0</u>
Expenditure Control Account:						
	5500					
Estimated Balance Forward						
Estimated Expenditures						
Estimated Carry-over		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Resources:		<u>Actual</u>	<u>Budgeted</u>	<u>Estimated</u>	<u>Requested</u>	<u>Projected</u>
		<u>FY 1994-95</u>	<u>FY 1995-96</u>	<u>FY 1995-96</u>	<u>FY 1996-97</u>	<u>FY 1997-98</u>
RDA Tax Increment			6,000		44,000	
Loan from unappropriated reserves			167,300		131,500	
TOTAL RESOURCES			<u>173,300</u>		<u>175,500</u>	

*Base recurring request - Main Street

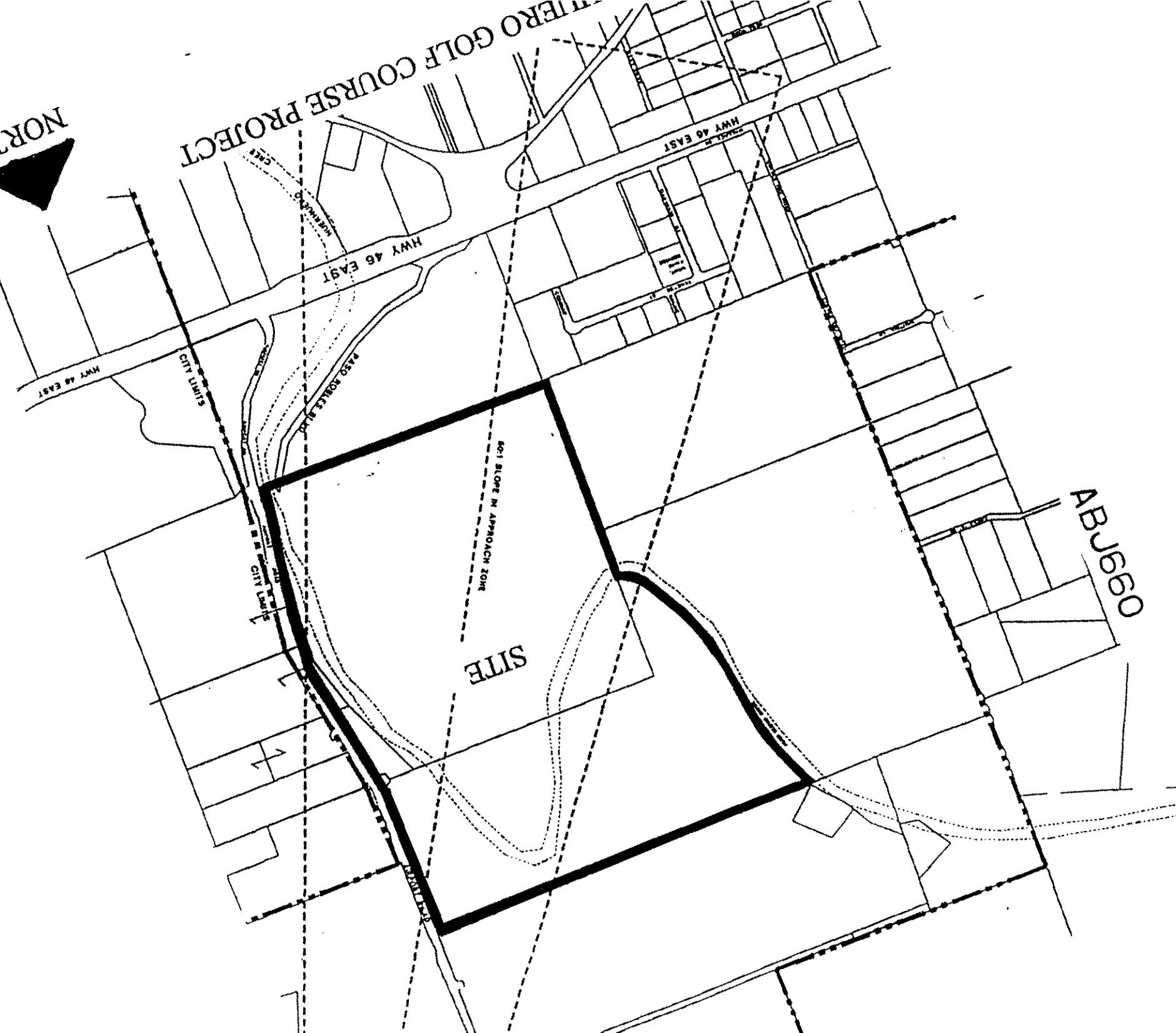
City of El Paso de Robles
Program Budget
Budget Detail Schedule
Fiscal Year 1996-97

ABJ660

Department Name: <u>Redevelopment Agency</u>						
Program Number: <u>241</u>						
Program Name: <u>Debt Service</u>						
<u>Expenditures</u>	<u>Object</u>	<u>Actual</u> <small>FY 1994-95</small>	<u>Budgeted</u> <small>FY 1995-96</small>	<u>Estimated</u> <small>FY 1995-96</small>	<u>Requested</u> <small>FY 1996-97</small>	<u>Projected</u> <small>FY 1997-98</small>
Salaries & Benefits: 5101-5111						
Maintenance & Operations:						
Materials & Supplies	5212					
Utilities	5216					
Maintenance	5223					
Professional Service	5224					
Resource Investment	5227					
Allocated Overhead	5239					
Debt Service	534X		427,500	393,400	427,200	
Total M & O			427,500	393,400	427,200	
Operating Capital: 5450-5454						
TOTAL OPERATING EXPENDITURES			427,500	393,400	427,200	
Expenditure Control Account:						
5500						
Estimated Balance Forward						
Estimated Expenditures						
Estimated Carry-over						
<u>Resources:</u>		<u>Actual</u> <small>FY 1994-95</small>	<u>Budgeted</u> <small>FY 1995-96</small>	<u>Estimated</u> <small>FY 1995-96</small>	<u>Requested</u> <small>FY 1996-97</small>	<u>Projected</u> <small>FY 1997-98</small>
RDA Tax Increment			427,500	427,500	427,200	
TOTAL RESOURCES			427,500	427,500	427,200	



TRERO GOLF COURSE PROJECT



HWY 46 EAST

HWY 46 EAST

HWY 46 EAST

CITY LIMITS

CITY LIMITS

SITE

K-01 SLOPE IN APPROACH ZONE

ABJ660

2450

City of El Paso de Robles
 Program Budget
 Output and Performance Schedule
 Fiscal Year 1996-97

DEPARTMENT NAME: Redevelopment Agency					
PROGRAM NAME: Redevelopment Operations				PROGRAM NO. 240	
PROGRAM PURPOSE: To provide staff support to undertake programs assigned to the Redevelopment Agency and promote economic vitality which benefits the Redevelopment Project Area.					
PROGRAM OUTPUT ACTIVITIES:					
	<u>No. of Units</u>	<u>Man- hours per Uni</u>	<u>No. of Man- hours</u>	<u>Cost per Unit</u>	<u>Cost</u>
1) Prepare Agency meetings, agendas and minutes	17	10	170	454	7,710
2) Process requests for Agency information	1220	.2	244	7	8,580
3) Enhance downtown business (Main Street)	1	100	100	63,000	63,000
4) Economic Strategy Implementation Business Retention/Expansion	681	4	2725	116	96,210
PERFORMANCE TARGETS:					
1) Schedule Agency meetings within 15 days of request Agency agenda prepared/mailed prior to Agency meetings as well as ad hoc meetings					
2) Process requests for Agency information within 72 hours					
3) Coordinate and assist Main Street as outlined in Economic Strategy					
4) Continue to implement the City's Economic Strategy adopted by Council in May 1993. Monthly updates to City Manager					
PERFORMANCE MONITORING/RESULTS:					
Achieved all items (1 through 4) in 1995/96					

City of El Paso de Robles
Program Budget
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PERFORMANCE MONITORING/RESULTS for Program 211 (Continued):

5. Reported # of annual City beneficiaries of HOME-funded FTHB Loan Program
6. End of fiscal year balance of CDBG funds for Peoples' Self-Help Project.
7. HUD approval of 1997 Consolidated Plan with City-requested projects; # of penalties for failure to meet federal regulations/reporting requirements.
8. Letter from HCD accepting City's Housing Element.
9. Planning Commission and City Council agendas & minutes regarding inclusionary zoning ordinance
10. Housing Code Enforcement Log (kept on file in Housing Division Office).
11. Land Use Inventory files (kept in Housing Division Office)
12. Number of days to respond to requests for written comments (from correspondence in files kept on each prospective affordable housing project).
13. Attendance records (annotated agendas) for Housing Authority Board meetings.
14. Files for Vision Plan for area north of 24th (kept in Housing Div. Office).
15. Planning Commission and City Council agendas & minutes regarding second unit ordinance.

City of El Paso de Robles
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 Budget Detail Schedule
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Department Name: Community Development/Housing Division
 Program Number: 211
 Program Name: Housing Programs

<u>Expenditures</u>	<u>Object</u>	<u>Actual</u> <u>FY 1994-95</u>	<u>Budgeted</u> <u>FY 1995-96</u>	<u>Estimated</u> <u>FY 1995-96</u>	<u>Requested</u> <u>FY 1996-97</u>	<u>Projected</u> <u>FY 1997-98</u>
Salaries & Benefits:	5101-5111	89,500	98,300	98,300	100,900	102,900
Maintenance & Operations:						
Materials & Supplies	5212	5,300	17,900	17,900	17,900	18,300
Utilities	5216					
Maintenance	5223					
Professional Services	5224					
Resource Investment	5227					
Allocated Overhead	5239					
Debt Service	534X					
Total M & O		5,300	17,900	17,900	17,900	18,300
Operating Capital:	5450-5454					
TOTAL OPERATING EXPENDITURES		<u>94,800</u>	<u>116,200</u>	<u>116,200</u>	<u>118,800</u>	<u>121,200</u>
Expenditure Control Account:	5500					
Estimated Balance Forward						
Estimated Expenditures						
Estimated Carry-over		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Resources:</u>		<u>Actual</u> <u>FY 1994-95</u>	<u>Budgeted</u> <u>FY 1995-96</u>	<u>Estimated</u> <u>FY 1995-96</u>	<u>Requested</u> <u>FY 1996-97</u>	<u>Projected</u> <u>FY 1997-98</u>
DBG Grant		61,000	62,200	62,200	63,700	53,000
Development Agency		33,800	54,000	54,000	55,100	68,200
TOTAL RESOURCES		<u>94,800</u>	<u>116,200</u>	<u>116,200</u>	<u>118,800</u>	<u>121,200</u>