

RESOLUTION NO. 06-128

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
TO APPROVE THE REVISIONS OF THE SCHEDULE FOR DEVELOPMENT
APPLICATIONS DEPOSIT AMOUNTS

WHEREAS, in May of 2003, the City Council adopted Resolution 03-66 that amended the fees for planning application services and setting a deposit schedule that approximated the average cost to process various typical permits; and

WHEREAS, in September of 2005, the City Council adopted Resolution 05-192 that amended the cost recovery fee schedule; and

WHEREAS, while Resolution 05-192 amended the cost recovery fee schedule, it failed to provide a corresponding increase in the deposit schedule causing initial application fees to be significantly lower than the actual cost to process a typical permit; and

WHEREAS, this failure to collect a deposit nearly equal to the estimated permit processing cost places a burden on City staff in collecting additional funds once the project is complete; and

WHEREAS, there are no proposed changes to the City's Schedule of Fees for City Services or the proposed cost recovery objectives of Council Resolution 05-192; and

WHEREAS, there are no proposed changes to the City's existing development "impact fees" (e.g., bridge fees, a sewer connection fee, etc.); and

WHEREAS, this resolution supersedes the Schedule for Development Applications deposit amounts contained in Resolution 03-66 previously adopted by the City Council on May 6, 2003; and

NOW, THEREFORE, BE IT RESOLVED, based on the City's independent judgment, the City Council of the City of El Paso de Robles does hereby resolve, determine and order as follows, based upon the facts and analysis presented in the staff reports, and public testimony, that the deposit schedule associated with the processing of development applications is hereby adopted.

Deposit Schedule:

The deposit amounts represent a minimum amount necessary to begin the application process. Based on the City's experience with average processing times, staff will work with applicants to establish a realistic estimate and deposit amount. Additionally, at the applicant's request, staff will work with the applicant to calculate a reasonable estimate of fees for a specific project. The applicant shall be charged the appropriate individual hourly billing rate for each hour spent processing the application. The deposit amount will be drawn down based on the number of staff hours spent processing the application. At the completion of the project, the remaining deposit will be refunded. If 75% of the initial deposit is depleted prior to completion of the project, staff will notify the applicant in writing that an additional deposit is required (based on staff's reasonable estimate of the hours remaining to complete the project). If the applicant does not submit the deposit amount within 15 days from the date of the letter, staff may stop the processing of the application and/or not schedule the project for the Planning Commission meeting. Staff will make reasonable efforts to be flexible with the intent that all accounts in arrears will be paid in full, prior to the application being considered by the Planning Commission. All remaining deposits will be refunded to the applicant within 30 days of the final action taken by the Planning Commission or City Council, or upon request by the applicant to formally withdraw the application. Staff shall provide to the applicant a written monthly accounting of hours expended processing the application, detailing hours spent by individual staff persons and work performed.

Annexation: (does not include LAFCO or County fees):	\$ 5,500
Appeal	\$ 200
Certificate of Compliance:	\$ 1,200
Conditional Use Permit (Amendment):	\$ 600
Conditional Use Permit (Minor):	\$ 1,200
Conditional Use Permit (Major):	\$ 5,500
Environmental Review by Consultant:	\$ 1,500
General or Specific Plan Amendment:	\$ 5,500
Commission's Interpretation of Zoning Code:	\$ 600
Planned Development Amendment:	\$ 5,500
Planned Development:	\$ 5,500
Rezone (text or map change):	\$ 5,500
Site Plan Review (Major):	\$ 600
Site Plan Review (Minor):	\$ 200
Street Abandonment:	\$ 600
Street Name Change:	\$ 600
Tentative Parcel Map:	\$ 1,200
Tentative Lot Line Adjustment:	\$ 1,200
Tentative Tract Map:	\$ 5,500
Time Extension:	\$ 1,200
Variance:	\$ 1,200
Vesting Tentative Parcel Map:	\$ 5,500
Vesting Tentative Tract Map:	\$ 5,500
Waiver or Deferral of Public Improvements:	\$ 600
Oak Tree Removal Permit (to Council)	\$ 600
Oak Tree Removal Permit (Director level).....	\$ 200

PASSED AND ADOPTED by the City Council of the City of Paso Robles this
18th day of July by the following vote:

AYES: Heggarty, Nemeth, Strong, Picanco, and Mecham
NOES:
ABSTAIN:
ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Deborah D. Robinson, Deputy City Clerk