



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## Roadside Memorial Program

### **Purpose:**

To establish rules for the placement of approved roadside memorials for any traffic fatality on a City street within the City of Paso Robles.

### **Effective Date:**

These guidelines shall become effective February 1, 2014

### **Scope:**

An application for a memorial sign shall be submitted to the City of Paso Robles Public Works Department on forms available on the City's website [www.prcity.com](http://www.prcity.com). Request will be accepted from the following immediate family members of the deceased: Parents(s), Sister(s), Brother(s), Spouse, Child(ren) Grandparent(s).

### **Sign Design:**

Memorial signs erected along City streets will be 12 inches by 15 inches with crimson background and white letters. The sign shall read "In Memory of" followed by the name of the deceased.

### **Sign Installation:**

Memorial signs will be designed, constructed, and installed by the City or a designated representative. Each sign will be installed at a safe location, as determined by the City, in the vicinity of the vehicular accident.

Only one sign will be installed per accident. Multiple victim names may appear on the sign. Love ones would need to coordinate for single sign content.

Memorial signs will not be installed within the limits of active construction work zones.

A memorial sign will only be installed in a residential neighborhood with the written permission of the resident whose property abuts the street where the memorial is to be placed. It will be the applicant's responsibility to obtain the signature of the resident before the application will be processed.

### **Cost\*:**

The cost of the memorial sign is \$285 and must be submitted with the application. Should the sign be vandalized, stolen or knocked down the applicant has the option to pay the replacement cost of \$285.

### **Time Period:**

A memorial sign will be allowed to remain in place for two (2) years. At the end of the two year period the sign will be removed. The applicant may take possession of the sign if he/she so wishes.

### **Non-Standard Memorials:**

Non-standard memorials consisting of signage, flowers, balloons, ribbons, or other materials, are not allowed within street rights-of-way. The City will attempt to provide notification to any individual placing a non-standard memorial in a street right-of-way that such memorial must be removed. If the non-standard memorial is deemed to be a traffic hazard by the Public Works Director, the Director may authorize the immediate removal of the non-standard memorial. The Public Works Director or the Director's designate shall cause the removal of a non-standard memorial within seven (7) business days after the Director received notification of the memorial's existence.

*\*Any increase will be based on the purchase and placement cost of the memorial sign.*



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## Roadside Memorial Sign Application

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Deceased: \_\_\_\_\_

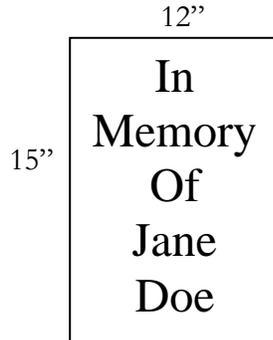
Relationship to Deceased: \_\_\_\_\_

Date and Location of Accident / Closest Intersection:

\_\_\_\_\_  
\_\_\_\_\_

### Sign to Read:

In Memory of: \_\_\_\_\_



I wish to be contacted to claim the sign after the two year display period. Should my contact information changes after submittal of this application, I will notify in writing the City of Paso Robles Public Works Department, 1000 Spring Street, Paso Robles, CA 93446.

My signature below confirms that I am an immediate family member of the deceased and have received a copy of the guidelines associated with the Roadside Memorial Program.

\_\_\_\_\_  
Applicant Signature

<b>Office Use Only:</b>	
<i>Sign Location in Residential Area? Yes or No</i>	<i>Abutting Resident's Approval Obtained: Yes or No</i>
<i>Application #: _____</i>	<i>Fee Collected: _____</i>
<i>Authorized By: _____</i>	<i>Installation Date: _____</i>
<i>Proposed Removal Date: _____</i>	