



# AGENDA OF THE DOWNTOWN PARKING ADVISORY COMMISSION

Wednesday, May 12, 9:00 AM  
TELECONFERENCE MEETING ONLY

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In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Downtown Parking Advisory Commission meetings will be held by teleconference only until further notice.

Rather than attending in person, residents have three options.

1. Attend the meeting virtually – register prior to the meeting by sending your name and email address to [parking@prcity.com](mailto:parking@prcity.com).
2. Attend the meeting by conference call – register prior to the meeting by calling 805-227-PARK (7275) and leaving your name and phone number.
3. Submit public comment by email – send an email to [parking@prcity.com](mailto:parking@prcity.com).

All public comments should include the author's name and address. Written public comments should be submitted via email prior to 5:00 PM the day before the meeting to be sure the board has time to review. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

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## 9:00 AM - CALL TO ORDER

### ROLL CALL

Commissioners Anshen, Casillas, Fitzpatrick, Roush, Smith, Talen, Verunni

### GERNERAL PUBLIC COMMENT

### CONSENT CALENDAR

1. [Approval of Downtown Parking Advisory Commission Minutes from March 3, 2021](#)  
D. King, Parking Coordinator

### CONSENT CALENDAR ROLL CALL VOTE

### DISCUSSION ITEMS

2. [Parklet Program Update Presentation](#)  
Warren Frace, Director
3. [Parking Program Update Presentation](#)  
Julie Dixon, Dixon Resources Unlimited
4. [Senior Permits](#)  
D. King, Parking Coordinator

### Options

1. Take no action;
2. Recommend the following actions to City Council:  
Modify the Senior Downtown Parking Permit Program by one or more of the following rules:

- a. Change senior permits terms and conditions to include senior permit parking only on Tuesdays and recommend a Downtown program to merchants for a senior discount day on Tuesdays.
  - b. Change the expiration date of all permits to December 31, 2021.
  - c. Confirm all permit fees and charges are non-refundable and fees will not be prorated for partial periods.
  - d. Limit sales of senior permits to full-time residents of the City of Paso Robles only, requiring proof of residency.
  - e. Require proof of vehicle ownership to the applicant in the application process, consistent with parking industry standards for permit programs.
  - f. Limit the total number of permits per address to two.
  - g. Exclude downtown employees from obtaining a senior parking permit.
3. Continue the pause in the program for the City Council approved 90 days to collect more data; or
  4. Provide alternative recommendations to City Council and/or direction to staff.

## **COUNCILMEMEBER REPORT**

### **5. [Councilmember Hamon Update](#)**

#### **ADJOURN**

Adjourn to the next Downtown Parking Advisory Commission meeting.

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Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Downtown Parking Advisory Commission after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at [www.prcity.com/government/citycouncil/agendas.asp](http://www.prcity.com/government/citycouncil/agendas.asp). All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the staff liaison prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

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## **GROUND RULES FOR PUBLIC HEARINGS AND COMMENTS**

1. Downtown Parking Advisory Commissioners desire to hear from all persons that wish to speak, regardless of their point of view on a proposed project.
2. All parties: commissioners, staff, applicants, and the public, are to be courteous and civil to each other during the meeting. Personal attacks and rude remarks will not be tolerated.
3. Conversations in the audience during public hearings, comment periods, and discussion are disruptive and are not welcome.
4. Cell phones and electronic devices are to be put in silent mode or turned off.
5. All testimony from applicants and the public is to be given, one person at a time, from the lectern. Meetings are recorded, and the microphone on the lectern is necessary for recordation of comments. No comments, other than from the lectern, will be made or accepted.
6. Applicants and members of the public are to address their questions and comments to the Chair of the Downtown Parking Advisory Commission and not to staff or other members of the audience.
7. Members of the public wishing to speak need to state their name and address before making comments. They are encouraged to fill out a speaker card so that their name may be accurately recorded in the minutes of the meeting.
8. Where it appears that several people may want to comment on a project, the Chair of the Downtown Parking Advisory Commission may set a time limit, such as three minutes, for each public comment.
9. Where it appears that sever people may want to comment on a project, members of the public may be asked not to repeat comments provided by others. They may, however, state that they agree with certain prior comments.
10. Members of the public are not to ask other members of the public for a show of support for their position. They may, however, ask the Downtown Parking Advisory Commission Chair if they would accept a show of hands for support.
11. In general, applause from the audience for a position is not acceptable. At the close of the agenda item, following a vote of the Commission on the project, members of the public may render a polite applause.