



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## SUPPLEMENTAL SALES TAX OVERSIGHT COMMITTEE MEETING AGENDA

Wednesday, May 19, 2021 at 6:00 PM

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In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Library Board meetings will be held by teleconference only until further notice. Rather than attending in person, residents have three options:

1. Attend the meeting virtually-register prior to the meeting (before 12:00 PM on day of the meeting) by sending your email address to [ASDDirector@prcity.com](mailto:ASDDirector@prcity.com)
2. Attend the meeting by conference call- register prior to the meeting (before 12:00 PM day of the meeting) by calling 805-237-3999 and leaving your phone number.
3. Submit public comment by email- send an email to [ASDDirector@prcity.com](mailto:ASDDirector@prcity.com). All Public Comments should include the author's name, address, and agenda line item by number or name. Written Public comments should be submitted via email prior to 12:00 PM day of the meeting to be sure the Committee has time to review.

**A. 6:00 PM – CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. [OATH OF OFFICE FOR ALL COMMITTEE MEMBERS](#)**

**D. ROLL CALL** Committee members; Jason Cox, Michael Leahy, Jim Fotinakes, Keith Swank, Eric Azarvand, Keith Belmont, Elena Garcia, John Arnold, Jim Cogan, Maria Escobedo. Council Liasons; Steve Gregory, Mayor Steve Martin

**E. STAFF INTRODUCTIONS**

**F. ELECTION OF NEW CHAIRPERSON AND VICE CHAIRPERSON**

**G. GENERAL PUBLIC COMMENTS**

This is the time the public may address the Supplemental Sales Tax Oversight Committee on items within the Supplemental Sales Tax Oversight Committee's purview but not scheduled on the agenda. **PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

**H. AGENDA ITEMS TO BE DEFERRED**

## I. CONSENT

Items on the Consent Agenda are considered routine, and therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

## J. DISCUSSION

### 1. Approval of FY 2021-22 Committee Meeting Schedule

R. Cornell, Administrative Services Director

- Set Meeting Calendar- Proposed 3<sup>rd</sup> Wednesday of the 2<sup>nd</sup> month following the end of the quarter (May, August, November, February) at 5:30 PM. Meeting dates would be August 18, 2021, November 17, 2021, February 16, 2022, May 18, 2022

**Recommendation:** Approve the Fiscal Year 2021-22 Supplemental Sales Tax Oversight Committee Meeting Schedule as the third Wednesday following the end of a calendar quarter at 5:30 pm.

**ROLL CALL VOTE**

### 2. Review of Supplemental Sales Tax Oversight Committee Bylaws

R. Cornell, Administrative Services Director

**Recommendation:** Receive and file this report.

**ROLL CALL VOTE**

### 3. Supplemental Sales Tax- Financial Overview

R. Cornell, Administrative Services Director

- Receive financial reports of Supplemental Sales Tax
- Review previously approved City Council actions
- Proposed use of funds for Fiscal Year 2021-22

**Recommendation:** Receive and file this report.

**ROLL CALL VOTE**

## K. COMMISSIONER/COMMITTEE MEMBER COMMENTS

## L. STAFF COMMENTS

### 1. Harassment Prevention Training-Required of all committee members

- 4 virtual sessions available- Please let Catherine Piatti know which session you would like to attend:
  - Tuesday, June 15, 2021 10:00 AM - 12:00 PM
  - Wednesday, June 16, 2021 10:00 AM - 12:00 PM
  - Wednesday, June 16, 2021 1:00 PM – 3:00 PM
  - Thursday, June 17, 2021 8:00 AM – 10:00 PM

### 2. Signed Oath of Office

- Please schedule a time with Catherine Piatti to sign your official copy of your Oath of Office. Signing will be done at the City Hall Annex.

## M. ADJOURNMENT