



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## PASO ROBLES CITY COUNCIL AGENDA ADDENDUM

5:45 PM CLOSED SESSION/  
6:30 PM REGULAR MEETING

Tuesday, June 21, 2022

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15. [Calling for and Conducting a Consolidated General Municipal Election on November 8, 2022 for the Election of Certain Officers; Approving the City Proposed Ballot Measures and First Reading of an Ordinance Increasing the Transient Occupancy Tax; Setting Priorities for the Filing of Written Arguments; and Directing the City Attorney to Prepare Impartial Analysis for each Ballot Measure](#)

C. Huot, Assistant City Manager/ M. Boyer, City Clerk

- a. The Staff Report and Attachment 5 of this item have modified to reflect a change in the wording of a proposed ballot measure to increase the Transient Occupancy Tax within the City of El Paso de Robles. The [red-lined changes are linked](#) and the revised wording is as follows:

**"Shall the measure to help maintain quality of life for residents; retain local small businesses, jobs; address homelessness; maintain wildfire prevention; keep public areas/Downtown Paso Robles safe/clean; upgrade infrastructure; other general services, by increasing the transient occupancy tax (paid by hotel, motel, short-term rental guests) from 10% to 11%, providing \$750,000 annually until ended by voters, requiring public spending disclosure, all funds for Paso Robles, be adopted?"**

### PUBLIC COMMENTS RECEIVED VIA EMAIL PRIOR TO 12:00 PM 02/25/2022

16. [Approval of Amendment to Franchise Agreement with Paso Waste & Recycle - Temporary Reduction of Solid Waste Franchise Fees](#)

M. Thompson, Interim Solid Waste Coordinator

- a. [Public Comments received regarding this item are linked.](#)

17. [Approval of Adjustment of Landfill Tipping Fee](#)

M. Thompson, Interim Solid Waste Coordinator

- b. [Public Comments received regarding this item are linked.](#)

\*\*End of Addendum\*\*



# CITY OF EL PASO DE ROBLES

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## PASO ROBLES CITY COUNCIL AGENDA

**5:45 PM CLOSED SESSION/  
6:30 PM REGULAR MEETING**

**Tuesday, June 21, 2022**

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**Location: Library/Conference Center Council Chamber  
1000 Spring Street, Paso Robles**

The City has returned to hybrid public meetings pursuant to AB 361, which allows for a deviation from the teleconference rules required by the Ralph M. Brown Act. Residents now have the option to attend the meeting in person or to participate remotely.

To participate remotely, residents can listen to the meeting live on the radio at 1230AM or livestream the meeting at [www.prcity.com/youtube](http://www.prcity.com/youtube), and call **(805)865-7276** to provide public comment via phone. The phone line will open just prior to the start of the meeting and remain open throughout the meeting to ensure the opportunity to comment on each item heard by the Council. Written public comments can be submitted via email to [cityclerk@prcity.com](mailto:cityclerk@prcity.com) prior to 12:00 noon on the day of the Council meeting to be posted as an addendum to the Agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

City Council meetings will be [live-streamed](#) during the meeting and also available to play later on [YouTube](#) by accessing the following link: [www.prcity.com/youtube](http://www.prcity.com/youtube).

### **5:45 PM – CALL TO ORDER**

#### **ROLL CALL**

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

#### **CLOSED SESSION ITEMS**

- **Conference with Real Property Negotiators**

Pursuant to Government Code Section 54956.8

Property: A 5.6-acre portion of APN 008-254-002 more commonly known as Pioneer Park

Negotiators: Chris Huot, Assistant City Manager

Negotiating Parties: State of California acting by and through the State Public Works Board with the consent of the Department of Food and Agriculture, acting by and through the 16th District Agricultural Association.

Under Negotiation: Price and terms of payment

#### **PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS**

#### **ADJOURN TO CLOSED SESSION**

#### **6:30 PM – RECONVENE TO OPEN SESSION**

#### **PLEDGE OF ALLEGIANCE**

**INVOCATION** Pastor Pat Sheean

#### **ROLL CALL**

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

#### **STAFF INTRODUCTIONS**

#### **REPORT FROM CLOSED SESSION**

## PRESENTATIONS

1. [Roger Oxborrow Retirement Proclamation](#)  
S. Martin, Mayor

## GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

## AGENDA ITEMS TO BE DEFERRED

### CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

2. [Approval of Revised 4/19/2022 City Council Meeting Minutes](#)  
M. Boyer, City Clerk
3. [Approval of 5/17/2022 City Council Meeting Minutes](#)  
M. Boyer, City Clerk
4. [Receipt of Warrant Register](#)  
R. Cornell, Administrative Services Director
5. [Receipt of Advisory Body Minutes](#)  
Supplemental Sales Tax Oversight Committee – 02/16/2022  
Library Board – 04/14/2022
6. [Reaffirmation of Resolution 21-147 Approving Remote and/or Hybrid Remote and In-Person Public Meetings Citywide as Needed Pursuant to Assembly Bill 361](#)  
M. Boyer, City Clerk  
**Recommendation:** Reaffirm Resolution 21-147 allowing for the continuation of hybrid remote (teleconference)/in-person public meetings citywide pursuant to the requirements of AB 361.
7. [Direction to Staff to Perform a Biennial Review of the City's Conflict of Interest Code](#)  
M. Boyer, City Clerk  
**Recommendation:** Direct staff to make a formal review of the City's Conflict of Interest Code, pursuant to the Political Reform Act.
8. [Approval of Agreement for Legislative Advocacy and Grant Writing Services](#)  
Ty Lewis, City Manager/ Chris Huot, Assistant City Manager  
**Recommendation:** Approve agreement with Townsend Public Affairs, Inc. in an amount not to exceed \$90,000 and direct staff to enter into a contract with Townsend Public Affairs, Inc. to provide these services for a 12-month term commencing on July 1, 2022.
9. [Approval of Proposed Formation of Community Facilities District No. 2022-2N \(Olsen/South Chandler Ranch – Services\) to provide maintenance and services including roadways, parks, open space as well as police, fire, community services](#)  
R. Cornell, Administrative Services Director  
**Recommendation:** Approve Resolution 22-XXX, declaring intention to establish proposed Community Facilities District No. 2022-2N (Olsen/South Chandler Ranch – Services) and to authorize the levy of a special tax.

10. [Approval of Proposed Formation of Community Facilities District No. 2022-1N \(Olsen/South Chandler Ranch – Facilities\) to provide transportation facilities, park and recreation improvements and facilities, parkway and landscaping improvements, public safety facilities including police and fire buildings and equipment, public library and community center facilities, water, wastewater and storm drain improvements, street improvements and general governmental facilities](#)

R. Cornell, Administrative Services Director

**Recommendation:** It is recommended that the City Council take the following actions:

1. Approve Resolution 22-XXX (A), declaring intention to establish proposed Community Facilities District No. 2022-1N (Olsen/South Chandler Ranch – Facilities) and to designate five improvement areas therein and to levy a special tax; and
2. Approve Resolution 22-XXX (B), declaring necessity to incur a bonded indebtedness of proposed City of Paso Robles Community Facilities District No. 2022-1N (Olsen/South Chandler Ranch – Facilities) for Improvement Area Nos. 1, 2, 3, 4 and 5.

11. [Approval of Side Letters of Agreement with the Service Employees International Union and Paso Robles Police Association, and the Master Pay Schedule](#)

Ryan Cornell, Administrative Services Director/ Shannon Foutz, Human Resources/Risk Manager

**Recommendation:** Approve Resolution 22-XXX, authorizing the City Manager to execute side letters of agreement between the City of Paso Robles and the Service Employees International Union, Local 620, and Paso Robles Police Association; and approving the master pay schedule.

12. [Second Reading - Short-Term Rental Ordinance 1082 – proposed 2022 Amendment \(ZC 15-006\) Amendment to Table 21.16.200 and Chapter 21.34 of the Zoning Code regulating short-term rentals in all zoning districts](#)

Warren Frace, Community Development Director

**Recommendation:** Introduce for second reading, by Title only, Ordinance 1120 amending Chapter 21.34 of the Zoning Ordinance.

13. [Approval of Airport Lease Amendment – Hamon Industrial Park, LLC](#)

C. Alakel, Public Works Director

**Recommendation:** Approve Resolution 22-XXX authorizing the City Manager to execute the Amendment to Lease with Hamon Industrial Park, LLC.

14. [Approval of Surface Water Treatment Plant Granular Activated Carbon Replacement](#)

C. Alakel, Public Works Director

**Recommendation:** Approve Resolution 22-XXX, rejecting the bids received from Calgon Carbon and Carbon Activated as non-responsive, and authorize the award of a contract for the purchase and installation of granular activated carbon to Aqueous Vets in the amount of \$228,140.00; and authorize the City Manager and City Attorney to make minor changes to the agreement, if needed, fully consistent with overall Council direction.

15. [Approval of Amendment to Franchise Agreement with Paso Waste & Recycle - Temporary Reduction of Solid Waste Franchise Fees](#)

M. Thompson, Interim Solid Waste Coordinator

**Recommendation:** Approve Resolution 22-XXX, to authorize the City Manager to execute Amendment No. 3 to the Exclusive Franchise Agreement with Paso Waste, to temporarily reduce franchise fee payments.

16. [Approval of Adjustment of Landfill Tipping Fee](#)

M. Thompson, Interim Solid Waste Coordinator

**Recommendation:** Approve Resolution 22-XXX, to approve the proposed adjustments to Landfill tipping fees, effective July 1, 2022.

17. [Second Reading and Adoption of Military Equipment Use Ordinance 1119 Pursuant to AB 481](#)  
C. Davis, Police Commander  
**Recommendation:** Introduce for second reading by title only and waive further reading of Ordinance 1119 Adopting a Military Use Equipment Policy Pursuant to AB 481.
18. [Approval of Upgrade to Public Safety Center Camera System](#)  
C. Davis, Police Commander  
**Recommendation:** Approve Resolution 22-XXX, authorizing the City Manager to enter into a contract with SOV Security to purchase surveillance system in an amount of \$178,700.49; and preventative maintenance in an amount of \$29,016.
19. [Traffic Impact Fee Credit Agreement – Arrive Paso, 1401 Creston Road](#)  
D. Athey, City Engineer  
**Recommendation:** Approve Resolution 22-XXX, authorizing the City Manager to enter into an Impact Fee Credit and Reimbursement Agreement with FLT Arrive Paso, LLC, and authorize the City Manager and City Attorney to make minor changes to the agreement, if needed, fully consistent with overall Council direction.

**CONSENT CALENDAR ROLL CALL VOTE**

**REPORT ON ITEMS APPROVED ON CONSENT**

**PUBLIC HEARINGS**

**CONVENE AS THE CITY OF PASO ROBLES GROUNDWATER SUSTAINABILITY AGENCY BOARD**

**ROLL CALL**

Board of Directors Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

20. [Adoption of a Revised Groundwater Sustainability Plan](#)  
C. Alakel, Public Works Director  
**Recommendation:** Approve Resolution 22-XXX, adopting the revised GSP for the Paso Robles Basin.

**ADJOURN THE CITY OF PASO ROBLES GROUNDWATER SUSTAINABILITY AGENCY BOARD MEETING**

**RECONVENE TO THE CITY OF PASO ROBLES CITY COUNCIL**

21. [Conditional Use Permit \(CUP\) 21-28 1240 Spring Street / APN: 009-042-029 Applicant – Grover Beach Enterprises Consideration of a recommendation from the Planning Commission to approve the establishment of a basement bar within an existing commercial building by approving a Conditional Use Permit, and with a determination that Public Convenience or Necessity \(PCN\) would be served by the issuance of a Type 48 license by the Department of Alcoholic Beverage Control \(ABC\) \(P21-0124\)](#)

D. Delgado, Associate Planner

**Recommendation:** Approve the bar use with the determination that Public Convenience would be served by the issuance of a Type 48 license by the Department of Alcoholic Beverage Control (ABC) consistent with the surrounding Downtown uses, and the TC-1 zoning designation by the following actions:

1. Approve Resolution 22-XXX (A), approving Conditional Use Permit 21-28, subject to site specific conditions of approval; and
2. Approve Resolution 22-XXX (B), making a determination that Public Convenience would be served by the issuance of a Type 48 ABC license for the bar located at 1240 Spring Street.

**ROLL CALL VOTE**

22. [Approval of Consumer Price Index Annual Inflationary Adjustments and Amendments to the Comprehensive Fee Schedule for Fiscal Year 2022-23](#)

C. Piatti, Finance Manager

**Recommendation:** Approve Resolution 22-XXX, adopting the annual consumer price index inflationary adjustments and amendments to the FY 2022-23 Comprehensive Fee Schedule.

**ROLL CALL VOTE**

23. [Calling for and Conducting a Consolidated General Municipal Election on November 8, 2022 for the Election of Certain Officers; Approving the City Proposed Ballot Measures and First Reading of an Ordinance Increasing the Transient Occupancy Tax; Setting Priorities for the Filing of Written Arguments; and Directing the City Attorney to Prepare Impartial Analysis for each Ballot Measure](#)

C. Huot, Assistant City Manager/ M. Boyer, City Clerk

**Recommendation:** Approve the following resolutions (by separate roll call vote):

1. Resolution 22-XXX(A) calling and giving notice of the General Municipal Election to be held on Tuesday, November 8, 2022 for the election of certain officers and requesting consolidation of the General Municipal Election with Statewide General Election held on November 8, 2022;
2. Resolution 22-XXX(B) pertaining to candidate statements submitted to the voters;
3. Resolution 22-XXX(C) placing a ballot measure on whether the City Treasurer should be an appointive position;
4. Resolution 22-XXX(D) placing a ballot measure to increase the transient occupancy tax (paid by hotel, motel, Short-Term Rental Guests) within the City Of El Paso De Robles From 10% To 11%; and introduce by title only Ordinance XXXX (Exhibit A), an ordinance of the City of El Paso de Robles, California, amending
5. Resolution 22-XXX(E) establishing priorities for the use of revenues generated by the Transient Occupancy Tax measure if it is passed by the voters;
6. Resolution 22-XXX(F)
7. Resolution 22-XXX (G) Setting Deadlines and Rules for Arguments and Rebuttals – Treasurer and TOT Measure November 2022

**ROLL CALL VOTE**

## DISCUSSION ITEMS

24. [Adoption of FY 2022-23 and 2023-24 Operating and Capital Budget and Appropriation Limit for FY 2022-23](#)

Ty Lewis, City Manager/ Chris Huot, Assistant City Manager/ Ryan Cornell, Administrative Services Director

**Recommendation:**

1. Approve Resolution 22-XXX (A), adopting the operating and capital improvement budget for Fiscal Years 2022-23 and 2023-24, as presented, for all funds and for all expenditures, and direct the City Manager to implement the budget.
2. Approve Resolution 22-XXX (B), adopting \$61,164,598 as the City's appropriation limit for fiscal year ending June 30, 2023.

**ROLL CALL VOTE**

## CITY MANAGER REPORT

25. [City Manager Update on Current City Activities](#)

## COUNCIL BUSINESS & COMMITTEE REPORTS

26. [Current Council Committee Activities and Reports](#)

## UPCOMING EVENTS

- Development Review Committee Meeting, Monday, June 27, 2022 at 3:30 PM
- Paso Robles Concerts in the Park, Thursday, June 23, 2022 at 6:00 PM
- Paso Robles Concerts in the Park, Thursday, June 23, 2022 at 6:00 PM
- Fourth of July PASO, Monday, July 4, 2022, 2:00 – 10:00 PM at Barney Schwartz Park
- Senior Citizen Advisory Commission Meeting, Monday, July 11, 2022 at 1:30 PM

- Development Review Committee Meeting, Monday, July 11, 2022 at 3:30 PM
- Planning Commission Meeting, Tuesday, July 12, 2022 at 6:30 PM
- Library Board Meeting, Thursday, July 14, 2022 at 9:00 AM
- Development Review Committee Meeting, Monday, July 18, 2022 at 3:30 PM
- City Council Meeting, Tuesday, July 19, 2022 at 6:30 PM

## **ADJOURNMENT**

*The deadline for submitting items for the regular meeting on Tuesday, July 19, 2022 is Wednesday, July 6, 2022.*

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Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at [www.prcity.com/government/citycouncil/agendas.asp](http://www.prcity.com/government/citycouncil/agendas.asp).

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

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