



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## PASO ROBLES CITY COUNCIL AGENDA

**5:00 PM CLOSED SESSION/  
6:30 PM REGULAR MEETING**

**Tuesday, August 2, 2022**

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**Location: Library/Conference Center Council Chamber  
1000 Spring Street, Paso Robles**

The City has returned to hybrid public meetings pursuant to AB 361, which allows for a deviation from the teleconference rules required by the Ralph M. Brown Act. Residents now have the option to attend the meeting in person or to participate remotely.

To participate remotely, residents can listen to the meeting live on the radio at 1230AM or livestream the meeting at [www.prcity.com/youtube](http://www.prcity.com/youtube), and call **(805)865-7276** to provide public comment via phone. The phone line will open just prior to the start of the meeting and remain open throughout the meeting to ensure the opportunity to comment on each item heard by the Council. Written public comments can be submitted via email to [cityclerk@prcity.com](mailto:cityclerk@prcity.com) prior to 12:00 noon on the day of the Council meeting to be posted as an addendum to the Agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

City Council meetings will be [live-streamed](#) during the meeting and also available to play later on [YouTube](#) by accessing the following link: [www.prcity.com/youtube](http://www.prcity.com/youtube).

### **5:00 PM – CALL TO ORDER**

#### **ROLL CALL**

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

#### **CLOSED SESSION ITEMS**

- **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Gov. Code, § 54956.8)

**Property:** Beechwood Park – Lot 17 of Tract 3160 in the City of El Paso de Robles, County of San Luis Obispo, State of California

**City Negotiator:** City Manager

**Negotiating Party:** Beechwood Owners' Group - Jacob J. Huebner and Joann R. Huebner, Co-Trustees of the Jacob J. Huebner and Joann R. Huebner Family Trust, U/D/T dated March 17, 2003, Harrod Paso, LP, A California Limited Partnership, Thomas H. Erskine, Trustee of the Thomas H. Erskine Separate Property Revocable Trust U/D/T dated December 20, 2002, Jacob J. Huebner and Joann R. Huebner, Trustees of the Jacob J. Huebner and Joann R. Huebner Family Trust, U/D/T/ dated March 17, 2003, Thomas H. Erskine, Trustee Of The Thomas H. Erskine Separate Property Trust U dt December 19, 2002, Karl F. Wittstrom and Cindy D. Wittstrom, Co-Trustees of the Wittstrom Living Trust dated 2-2-1984, Jonathan P. Cagliero and Samantha M. Cagliero, Trustees (Or Successor Trustee) of the Jon and Samantha Cagliero Family Trust dated June 26, 2006, Phillip Cagliero and Tracy Cagliero, Trustees of the Phil and Tracy Cagliero Family Trust dated October 5, 2004, A, Dena R. Price and Steven S. Price, Trustees of the Steven S. Price and Dena R. Price 2010 Revocable Inter-Vivos Trust dated March 15, 2010, and Harrod Paso, Lp, A California Limited Partnership, Thomas H. Erskine, Trustee Of The Thomas H. Erskine Separate Property Trust Udt December 19, 2002, Karl F. Wittstrom and Cindy D. Wittstrom, Co-Trustees of the Wittstrom Living Trust Dated 2-2-1984, Beverly Lorraine Claud, A Widow, Pensco Trust Company Nka Pacific Premier Trust Fbo Beverly L. Claud, Ira, Jonathan P. Cagliero and Samantha M. Cagliero, Trustees (Or Successor Trustee) of the Jon and Samantha Cagliero Family Trust Dated June 29, 2006, Philip Cagliero, Also Known As Phillip Cagliero and Tracy Cagliero, Trustees of ohe Phil and Tracy Cagliero Family Trust Dated October 5, 2004, Dena R. P Rice and Steven S. Price, Trustees of the Steven S. Price and Dena R. Price 2010 Revocable Inter-Vivos Dated March 15, 2010, As Owners Dated As Of July 1, 2022

**Under negotiation:** Price and terms of payment

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Gov. Code, § 54957(b))  
Title: City Manager
- **CONFERENCE WITH LABOR NEGOTIATORS**  
(Gov. Code, § 54957.6)  
**City Designated Representative:** Steve Martin, Mayor, and Elizabeth Wagner Hull, City Attorney  
Unrepresented employees: City Manager
- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Gov. Code, § 54957(b))  
Title: City Attorney

**PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS**

**ADJOURN TO CLOSED SESSION**

**6:30 PM – RECONVENE TO OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

**STAFF INTRODUCTIONS**

**REPORT FROM CLOSED SESSION**

**PRESENTATIONS**

1. [Caltrans Quarterly Report](#)  
G. Khuri, President Khouri Consulting

**GENERAL PUBLIC COMMENTS**

**AGENDA ITEMS TO BE DEFERRED**

**CONSENT CALENDAR**

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

2. [Approval of 7/19/2022 City Council Meeting Minutes](#)  
M. Boyer, City Clerk
3. [Receipt of Warrant Register](#)  
R. Cornell, Administrative Services Director
4. [Receipt of Advisory Body Minutes](#)  
Library Board of Trustees – 06/09/2022  
Senior Citizen Advisory Committee – 06/13/2022
5. [Approval of Proposed Formation of Community Facilities District No. 2022-3 \(Beechwood – Services\) to Provide Maintenance and Services including Roadways, Parks, Open Space as well as Police, Fire, Community Services](#)  
R. Cornell, Administrative Services Director  
**Recommendation:** Approve Resolution 22-XXX, declaring intention to establish proposed Community Facilities District No. 2022-3 (Beechwood – Services) and to authorize the levy of a special tax

6. [Approval of Update to the Purchasing and Payment Procedures Manual](#)  
R. Cornell, Administrative Services Director  
**Recommendation:** Approve Resolution 22-XXX, updating the City's Purchasing and Payment Procedures Manual.
  
7. [Receipt of Monthly Investment Portfolio Review – April, May, and June 2022](#)  
C. Piatti, Finance Manager  
**Recommendation:** Receive and file the Monthly Treasurer's Reports for the months ending April 30, 2022, May 31, 2022, and June 30, 2022.
  
8. [Approval of Supplemental Sales Tax Oversight Committee Vacancy Appointments](#)  
C. Piatti, Finance Manager  
**Recommendation:** Appoint Jeanette McClure to the vacant at-large member position for the remainder of the 2-year term, expiring March 31, 2023, and appoint Victor Popp to the vacant community organization affiliate member position for the remainder of the 3-year term, expiring March 31, 2024.
  
9. [Approval of Oak Tree Removal Permit 22-08 – Removal of one \(1\) blue oak tree at 2014 Kleck Road / APN 025-527-013](#)  
D. Nash, City Planner  
**Recommendation:** Approve Resolution 22-XXX, approving OTR22-08, allowing the removal of one 33-inch diameter blue oak tree, and requiring the owner to plant one blue oak tree on the subject property at the direction of the project arborist or to make payment of an in-lieu fee.
  
10. [Acceptance of Final Map of Tract 3188 for Recordation](#)  
D. Athey, City Engineer  
**Recommendation:** Approve Resolution 22-XXX: Accepting Final Tract Map 3188 for recordation and authorizing execution and recordation of the Final Map for Tract 3188, accepting the public offers of dedication listed in the Owner's Statement, authorizing the Mayor to sign Owner's Statement, and directing the City Clerk to indicate Council's approval on the face of the map.

## CONSENT CALENDAR ROLL CALL VOTE

### REPORT ON ITEMS APPROVED ON CONSENT

#### PUBLIC HEARINGS

11. [Completion of Proceedings to Form Community Facilities District No. 2022-2N \(Olsen/South Chandler Ranch – Services\) to provide maintenance and services including roadways, parks, open space as well as police, fire, community services](#)  
R. Cornell, Administrative Services Director  
**Recommendation:**
  1. Hold a public hearing;
  2. Approve Resolution 22-XXX(A), establishing the CFD No. 2022-2N and the boundaries thereof;
  3. Approve Resolution 22-XXX(B), calling a special election and submitting to the voters of CFD No. 2022-2N propositions regarding the annual levy of special taxes within the CFD to pay the cost of certain public services and establishing an appropriations limit for the CFD;
  4. Conduct the election;
  5. Approve Resolution 22-XXX(C), declaring the results of the special election within CFD No. 2022-2N;
  6. Introduce for first reading, Ordinance XXXX, authorizing the levy of special taxes within CFD No. 2022-2N.

#### ROLL CALL VOTE

12. [Completion of Proceedings to Form Community Facilities District No. 2022-1N \(Olsen/South Chandler Ranch – Facilities\) to provide transportation facilities, park and recreation improvements and facilities, parkway and landscaping improvements, public safety facilities including police and fire buildings and equipment, public library and community center facilities, water, wastewater and storm drain improvements, street improvements and general governmental facilities](#)

R. Cornell, Administrative Services Director

**Recommendation:**

1. Hold a public hearing;
2. Approve Resolution 22-XXX(A), establishing CFD No. 2022-1N, designating five improvement areas therein and the boundaries thereof, providing for the levy of special tax therein, and approving the funding and acquisition agreement;
3. Approve Resolution 22-XXX(B), determining the necessity to incur bonded indebtedness for Improvement Area Nos. 1, 2, 3, 4 and 5 of CFD No. 2022-1N, and calling special mail ballot elections for the CFD and Improvement Areas on propositions for incurring such bonded indebtedness;
4. Approve Resolution 22-XXX(C), calling a special election and submitting to the voters of CFD No. 2022-1N and Improvement Areas Nos. 1, 2, 3, 4 and 5 thereof propositions regarding the annual levy of special taxes within the CFD to pay the cost of certain public services and establishing an appropriations limit for the CFD;
5. Conduct elections;
6. Approve Resolution 22-XXX(D), declaring the results of the consolidated special election within Improvement Area No. 1, Improvement Area No. 2, Improvement Area No. 3, Improvement Area No. 4, and Improvement Area No. 5 of CFD No. 2022-1N;
7. Introduce for first reading, Ordinance No. XX, authorizing the levy of special taxes within CFD No. 2022-1N and Improvement Area Nos 1, 2, 3, 4 and 5 thereof.

**ROLL CALL VOTE**

13. [Appeal of the Planning Commission's decision to approve Tentative Parcel Map PR 21-0191 and Variance 22-01 for a two-lot subdivision. 90 12th Street / APN: 009-061-024 Appellant: Julie Thompson](#)

K. Banister, Assistant Planner

**Recommendation:** To sustain the Planning Commission's decision to approve Parcel Map PR 21-0191 and Variance 22-03.

**ROLL CALL VOTE**

**DISCUSSION ITEMS**

**NONE**

**CITY MANAGER REPORT**

14. [City Manager Update on Current City Activities](#)

**COUNCIL BUSINESS & COMMITTEE REPORTS**

15. [Current Council Committee Activities and Reports](#)

**UPCOMING EVENTS**

- Senior Citizen Advisory Commission Meeting, Monday, August 8, 2022 at 1:30 PM
- Development Review Committee Meeting, Monday, August 8, 2022 at 3:30 PM
- Planning Commission Meeting, Tuesday, August 9, 2022 at 6:30 PM
- Library Board of Trustees Meeting, Thursday, August 11, 2022 at 9:00 AM
- Development Review Committee Meeting, Monday, August 15, 2022 at 3:30 PM
- City Council Meeting, Tuesday, August 16, 2022 at 6:30 PM

**ADJOURNMENT**

*The deadline for submitting items for the regular meeting on Tuesday, August 16, 2022 is Wednesday, August 3, 2022.*

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Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at [www.prcity.com/government/citycouncil/agendas.asp](http://www.prcity.com/government/citycouncil/agendas.asp).

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

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