



# City of El Paso de Robles

*“The Pass of the Oaks”*

## PLANNING COMMISSION AGENDA

### MEETING LOCATION:

PASO ROBLES CITY HALL/LIBRARY CONFERENCE CENTER  
1000 SPRING STREET, PASO ROBLES, CALIFORNIA 93446

**September 13, 2022**  
**6:30 P.M.**

The City has returned to hybrid public meetings pursuant to AB 361, which allows for a deviation from the teleconference rules required by the Ralph M. Brown Act. Residents now have the option to attend the meeting in person or to participate remotely.

To participate remotely, residents can livestream the meeting at [www.prcity.com/youtube](http://www.prcity.com/youtube) and call **(805) 865-7276** to provide public comment via phone. The phone line will open just prior to the start of the meeting and remain open throughout the meeting to ensure the opportunity for the public to comment on each item heard by the Commission.

Written public comments can be submitted via email to [planning@prcity.com](mailto:planning@prcity.com). Those received prior to 12:00 noon on the day of the meeting to be posted to the City’s website as an addendum to the agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

Planning Commission meetings will be live streamed during the meeting and available to play later on YouTube by accessing the following link: [www.prcity.com/youtube](http://www.prcity.com/youtube).

### PLANNING COMMISSION

Mark Koegler  
Chairperson

Ty Christensen  
Commissioner

Field Gibson  
Chairperson Pro-Tem

Robert Covarrubias  
Commissioner

Roberta Jorgensen  
Commissioner

Sheree Davis  
Commissioner

Joel Neel  
Commissioner

**CITY STAFF**

Warren Frace  
Community Development Director

Darren Nash  
City Planner

Darcy Delgado  
Associate Planner

David Athey, P.E.  
City Engineer

Katie Banister  
Assistant Planner

Lori Wilson  
Assistant Planner

**LEGAL COUNSEL**

Elizabeth Hull  
Interim City Attorney

Isaac Rosen  
Interim Deputy City Attorney

- A. **Call to Order**
- B. **Pledge of Allegiance**
- C. **Roll Call**
- D. **Staff Introductions**
- E. **General Public Comments Regarding Matters not on the Agenda**
- F. **Agenda Items Proposed to be Tabled or Re-Scheduled**

All items on the Planning Commission Agenda are scheduled for action unless explicitly otherwise stated. Planning Commission action on General Plan Amendments, Rezones, Street and Public Easement Abandonments, Street Name Changes, Code Amendments, and any legislative action is a recommendation to the City Council; the City Council will hold a separate public hearing prior to taking final action. All other Planning Commission action is final unless an appeal application, including the required fee, is filed with the Community Development Department within 15 calendar days of the date of the action. Any member of the public or the City Council may file an appeal. Please see last page of agenda for how to file an appeal.

**G. PUBLIC HEARINGS**

**1. [Time Extension 22-01 for Vesting Tentative Parcel Map PR19-0070 \(P19-0093, PD19-07, PR19-007, OTR19-26, AMD21-01\)](#)**

2548 Spring Street / APN 008-121-001

Applicant – Scott Stokes for 2548 Spring, LLC

A request for a time extension of the entitlements associated with a mixed-use project.

Continued from August 23, 2022 hearing.

Options:

- 1. Approve Draft Resolution A to grant a one-year time extension for Vesting Tentative Parcel Map PR 19-0070 to February 4, 2023;
- 2. Amend and approve Draft Resolution A to grant a two-year time extension for Vesting Tentative Parcel Map PR 19-0070 to February 4, 2024. Consistent with Paso Robles

Municipal Code Section 21.23B.150.A, this action would also extend the expiration time period for Phase II of Development Plan 19-07 to February 4, 2024;

3. Amend, modify or reject the above noted options.

2. **Zoning Text Amendment to Chapter 21.33 of Title 21**

Applicant – City of Paso Robles

Citywide

The City of Paso Robles is holding a scheduled public hearing for the Planning Commission to consider recommending a zone text amendment to the City Council which amends Chapter 21.33 of Article IIA of Title 21 of the El Paso de Robles Municipal Code regarding commercial cannabis use. The amendments establish that delivery-only commercial cannabis may be a permitted use subject to the review and approval of a conditional use permit within the Riverside Corridor (RSC) and the C-3 district. A delivery-only commercial cannabis business will be prohibited throughout all other zones in the City. The maximum number of permits available will be subject to Council approval. Additionally, the amendments will impose certain requirements, operational restrictions, and standards on all permitted delivery-only cannabis businesses. All other commercial cannabis uses, such as commercial cultivation, manufacturing, testing, distribution, transportation, and retail, are still prohibited within the City.

Options:

1. Approve Draft Resolution A recommending the City Council adopt amendments to Chapter 21.33 of the Zoning Code Ordinance to allow commercial cannabis delivery services.
2. Approve an amended version of Draft Resolution A.
3. Refer the zoning amendment back to staff with specific requests for additional information or changes to the zoning amendment.

3. **General Plan Amendment, Rezone, Specific Plan Amendment, and Conditional Use Permit Amendment for Paso Robles Tank (P21-0108)**

727, 727-1/2, 739, 825, and 905 26th Street / APNs: 008-111-014, -016, -031, -033, -035, -036, and -037

Applicant – Shawn Owens / Paso Robles Tank

A request to amend the General Plan land use designation, zoning designation, and conditional use permit to allow expansion of a storage yard supporting the Paso Robles Tank campus.

Options:

1. Recommend the City Council approve the project by:
  - i. Approving Draft Resolution A; recommending the City Council certify negative declaration SCH 2022080525; and
  - ii. Approving Draft Resolution B; recommending the City Council approve General Plan Amendment 21-01 to change the land use designation for 727-1/2 26<sup>th</sup> Street from Mixed Use (MU-12) to Industrial (M); and
  - iii. Approving Draft Resolution C; recommending the City Council adopt Ordinance XXXX for Rezone 21-02 and Specific Plan Amendment 22-01 to

rezone the property at 727-1/2 26<sup>th</sup> Street from T4-F to Riverside Corridor (RSC); and

- iv. Approving Draft Resolution D; recommending the City Council approve Amendment 22-01 to Conditional Use Permit 83-019 to expand the Paso Robles Tank facility.
- 2. Amend and adopt the draft resolution.
- 3. Refer the project back to staff for additional analysis.
- 4. Deny the draft resolution, based on a determination that the project does not meet one or more of the required findings.

**H. DISCUSSION ITEMS**

**I. CONSENT CALENDAR**

4. [Development Review Committee Minutes \(for Approval\)](#)

- July 11, 2022
- July 18, 2022
- June 25, 2022
- August 1, 2022
- August 8, 2022

5. [Planning Commission Minutes \(for Approval\)](#)

- August 23, 2022

**J. OTHER REPORTS**

6. [Paso Robles Street Streetscape Ad Hoc Committee Report](#)

7. [Housing Constraints and Opportunities Committee \(HCOC\) / Zoning Code Update Report](#)

8. [Development Review Committee Rotation Schedule](#)

| Month     | Commissioners |             |                            |
|-----------|---------------|-------------|----------------------------|
| September | Jorgensen     | Christensen | Gibson<br>Covarrubias 9/12 |
| October   | Covarrubias   | Christensen | Davis                      |
| November  | Jorgensen     | Koegler     | Davis                      |
| December  | Jorgensen     | Koegler     | Davis                      |
| January   | Gibson        | Koegler     | Covarrubias                |

|          |        |      |             |
|----------|--------|------|-------------|
| February | Gibson | Neel | Covarrubias |
|----------|--------|------|-------------|

**K. PLANNING COMMISSIONERS' COMMENTS**

**L. STAFF COMMENTS**

**M. ADJOURNMENT**

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Planning Commission after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the Community Development Department, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/agendacenter/Planning-Commission-5>

All persons desiring to speak on an agenda item are asked to fill out *Speaker Information Cards* and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

**PLANNING COMMISSION GUIDELINES FOR PUBLIC HEARINGS**

1. Staff presents overview of staff report.
2. Commissioners ask any questions they may have for staff on the report.
3. Commissioner's report any "ex parte" conversations they have had prior to the hearing with the applicants or members of the public regarding the proposed project.
4. Public Hearing/Comment Period Opened.
5. Project applicant, including applicant team members, presents their project.
6. Commissioners ask any questions they may have for applicant on the project.
7. Members of the public may speak on the proposed project.
8. Commissioners ask any questions they may have of speakers regarding their comments on the project.
9. Applicant may clarify proposal or rebut statements made by the public.
10. Members of the public may add any new comments, but not repeat earlier comments on the proposed project in response to applicant's clarification/rebuttal.
11. Public Hearing/Comment Period is closed.
12. The Chair will address questions posed by the public and look to staff to provide responses, which will be directed to the Chair. If commissioners have additional questions of the applicant at this point, such questions should be directed through the Chair.
13. Commissioners ask questions they may have for staff.

14. Commissioners discuss proposed project.
15. If commissioners believe additional information is needed, they may reopen the public hearing/comment and/or continue it to a future date.
16. Commissioners vote on proposed project.
17. If the Commission has the authority to approve a project, applicants and members of the public have 15 calendar days to file an appeal to the City Council. If the Commission only has authority to make a recommendation to the City Council on a project, the matter will be scheduled for a public hearing before the City Council at a future date.

NOTE: The Chair reserves the right to reopen the public hearing if he/she believes the applicant and/or public may have additional information pertinent to the discussion.

### **GROUND RULES FOR PUBLIC HEARINGS AND COMMENTS**

1. Planning Commissioners desire to hear from all persons that wish to speak, regardless of their point of view on a proposed project.
2. All parties: commissioners, staff, applicants, and the public, are to be courteous and civil to each other during the meeting. Personal attacks and rude remarks will not be tolerated.
3. Conversations in the audience during public hearings, comment periods, and discussion are disruptive and are not welcome.
4. Cell phones and electronic devices are to be put in silent mode or turned off.
5. All testimony from applicants and the public is to be given, one person at a time, from the lectern. Meetings are recorded, and the microphone on the lectern is necessary for recordation of comments. No comments, other than from the lectern, will be made or accepted.
6. Applicants and members of the public are to address their questions and comments to the Chair of the Planning Commission and not to staff or other members of the audience.
7. Members of the public wishing to speak need to state their name and address before making comments. They are encouraged to fill out a speaker card so that their names may be accurately recorded in the minutes of the meeting.
8. Where it appears that several people may want to comment on a project, the Chair of the Planning Commission may set a time limit, such as 3 minutes, for each public comment.
9. Where it appears that several people may want to comment on a project, members of the public may be asked not to repeat comments provided by others. They may, however, state that they agree with certain prior comments.
10. Members of the public are not to ask other members of the public for a show of support for their position. They may, however, ask the Planning Commission Chair if they would accept a show of hands for support.
11. In general, applause from the audience for a position is not acceptable. At the close of the agenda item, following a vote of the commission on the project, members of the public may render a polite applause.

## **PLANNING RELATED APPEAL PROCESS**

Decisions or determinations by the City's staff, Development Review Committee (DRC) or Planning Commission can be appealed by any interested person (applicant, neighbor, public official, or other interested party). The appeal process is described by Chapter 21.23.A of the City's Municipal Code, and is summarized as follows:

- a. An appeal of a staff determination or interpretation will be heard by the Planning Commission. There is no charge to the appealing party.
- b. The DRC is a subcommittee of the Planning Commission. Their role is to review design details as outlined in Chapter 21.23 B of the Municipal Code. Any decision, determination or recommendation of the DRC may be appealed to the full Planning Commission. There is no charge to the appealing party. In the absence of an appeal to the City Council, the Planning Commission is the final authority on Lot Line Adjustments, Parcel and Subdivision Maps, Conditional Use Permits, Planned Developments, design details and Zoning Code interpretations. Decisions and determinations by the Planning Commission are appeal able to the City Council. Appeals to the City Council require a \$200 fee deposit to be applied toward actual City costs to prepare the appeal (staff time to prepare a report that adequately responds to the appeal, report printing, and required public notices), as adopted by City Council Resolution No. 06-128. Appellants are hereby notified that the actual cost of an appeal may exceed the \$200 deposit and that they will be billed for any additional amounts necessary to cover actual City costs.

### When must an appeal be filed?

An appeal must be filed within fifteen (15) calendar days of the decision. Upon receipt of an appeal, the matter will be scheduled for consideration before the appeal body as soon as feasible. Appeal applications can be obtained from the City's website at [www.prcity.com](http://www.prcity.com), anyone in the Community Development Department or by calling (805) 237-3970.

### What is the effect of filing an appeal?

If an appeal is filed, the body considering the appeal will consider the request as if it were a new application. Opportunities will be provided for all interested parties to speak and/or provide evidence to support approval or denial of the appeal.

There is no penalty for filing an appeal. The City cannot and will not penalize anyone for filing an appeal. Each application for a land use or other entitlement is handled on a "first-come-first-served" basis. (The City keeps a "log" of applications filed, and any of the public is welcome to confirm the order of processing for each application.)

### How Can I Get More Information on Appeals?

Please check the City's website at [www.prcity.com](http://www.prcity.com), call the Community Development Department at (805) 237-3970, or stop by City Hall at 1000 Spring Street, Paso Robles, CA 93446.

## **THE PASO ROBLES PLANNING ACRONYM GLOSSARY**

|                    |                                                                                                                                                                                                                                        |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ADT:</b>        | Average daily trips made by vehicles or persons in a 24-hour period                                                                                                                                                                    |
| <b>ADU:</b>        | Accessory Dwelling Unit                                                                                                                                                                                                                |
| <b>ALUP:</b>       | Airport Land Use Plan                                                                                                                                                                                                                  |
| <b>APCD:</b>       | Air Pollution Control District                                                                                                                                                                                                         |
| <b>BMP:</b>        | Best Management Practice, Bike Master Plan                                                                                                                                                                                             |
| <b>CAP:</b>        | Climate Action Plan                                                                                                                                                                                                                    |
| <b>CC&amp;Rs:</b>  | Covenants, Conditions, and Restrictions (private agreements among property owners; the City has no authority to enforce CC&Rs)                                                                                                         |
| <b>CDBG:</b>       | Community Development Block Grant (a federal grant program designed to benefit low- and moderate-income persons)                                                                                                                       |
| <b>CEQA:</b>       | California Environmental Quality Act                                                                                                                                                                                                   |
| <b>CFD:</b>        | Community Facilities District                                                                                                                                                                                                          |
| <b>SLOCOG:</b>     | San Luis Obispo Council of Governments                                                                                                                                                                                                 |
| <b>CUP:</b>        | Conditional Use Permit                                                                                                                                                                                                                 |
| <b>DRC:</b>        | Development Review Committee (a subcommittee of the Planning Commission)                                                                                                                                                               |
| <b>EIR:</b>        | Environmental Impact Report                                                                                                                                                                                                            |
| <b>Ex Parte:</b>   | Communication between Planning Commissioners and applicants outside of a public meeting                                                                                                                                                |
| <b>FEMA:</b>       | Federal Emergency Management Agency                                                                                                                                                                                                    |
| <b>GHG:</b>        | Greenhouse gas                                                                                                                                                                                                                         |
| <b>Greenfield:</b> | A large area, usually at the edge of the City, in which properties are either mostly vacant or in agricultural use, but is planned for urban or suburban development                                                                   |
| <b>HOME:</b>       | Home Investment Partnership Act (a federal program to assist housing for low- and moderate-income households)                                                                                                                          |
| <b>HCP:</b>        | Habitat Conservation Plan                                                                                                                                                                                                              |
| <b>HCD:</b>        | State Department of Housing & Community Development                                                                                                                                                                                    |
| <b>HUD:</b>        | U.S. Department of Housing and Urban Development                                                                                                                                                                                       |
| <b>LAFCO:</b>      | Local Agency Formation Commission                                                                                                                                                                                                      |
| <b>LID:</b>        | Low Impact Development (measures to reduce rainwater runoff impacts)                                                                                                                                                                   |
| <b>LLA:</b>        | Landscaping and Lighting District                                                                                                                                                                                                      |
| <b>LOS:</b>        | Level of Service (a measurement of traffic efficiency)                                                                                                                                                                                 |
| <b>MOU:</b>        | Memorandum of Understanding                                                                                                                                                                                                            |
| <b>MND:</b>        | Mitigated Negative Declaration                                                                                                                                                                                                         |
| <b>NEG DEC:</b>    | Negative Declaration (a CEQA statement that a project will not have a significant effect on the environment)                                                                                                                           |
| <b>NEPA:</b>       | National Environmental Policy Act                                                                                                                                                                                                      |
| <b>PD:</b>         | Planned Development/development plan                                                                                                                                                                                                   |
| <b>PUD:</b>        | Planned Unit Development (a type of condominium development in which the land beneath a residential unit is owned in fee, as opposed to air space ownership)                                                                           |
| <b>SOI:</b>        | Sphere of Influence                                                                                                                                                                                                                    |
| <b>STR:</b>        | Short-Term Rental                                                                                                                                                                                                                      |
| <b>TOT:</b>        | Transient Occupancy Tax                                                                                                                                                                                                                |
| <b>Variance:</b>   | A form of relief from zoning development regulations based on physical constraints of a property that prevents development of the same type of buildings allowed on other properties within the same zone and in the same neighborhood |
| <b>VMT:</b>        | Vehicle Miles Traveled                                                                                                                                                                                                                 |