



# AGENDA OF THE DOWNTOWN PARKING ADVISORY COMMISSION

Wednesday, November 10, 2021 9:00 AM  
Council Chambers, 1000 Spring Street, Paso Robles, CA 93446

The City has returned to hybrid public meetings pursuant to AB 361, which allows for a deviation from the teleconference rules required by the Ralph M. Brown Act. Residents now have the option to attend the meeting in person or to participate remotely. For those attending in person, the Council Chambers will be at limited capacity to allow for compliance with the social distancing recommendations of the state and county health departments. Masks will be required for all individuals in the Council Chambers. If maximum capacity is met, additional attendees will be asked to participate in the meeting via the remote options listed below.

To participate remotely, residents can login to the virtual Teams meeting via the Teams app or by phone using the following information.

## Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 323-457-5183,,125516440# United States, Los Angeles

Phone Conference ID: 125 516 440#

To participate in public comment via Teams raise your hand in the meeting. To raise your hand via phone use \*5 on the keypad. To mute/unmute by phone use \*6 on the keypad. Written public comments can be submitted via email to [parking@prcity.com](mailto:parking@prcity.com) prior to 12:00 PM the day before the meeting of the Downtown Parking Advisory Commission meeting to be posted as an addendum to the agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

### 9:00 AM - CALL TO ORDER

#### ROLL CALL

Commissioners Anshen, Apkarian, Casillas, Fitzpatrick, Roush, Talen

OATH OF OFFICE - Kristin Casillas, Mike Talen

#### GERNERAL PUBLIC COMMENT

#### CONSENT CALENDAR

1. [Approval of Downtown Parking Advisory Commission Minutes from 08-11-2021](#)

D. King, Parking Coordinator

CONSENT      CALENDAR      ROLL      CALL      VOTE:      Moved \_\_\_\_\_  
Secoded \_\_\_\_\_

## BUSINESS ITEMS

### 2. [Bylaws](#)

C. Davis, Police Commander

#### Options

1. Take no action.
2. Recommend to City Council to revise the Downtown Parking Advisory Commission bylaws:  
Article I, Section 3.e.2 to change the month from January to August.  
Article II, Section 5 of the bylaws to read: The Chairperson and Vice Chairperson shall be elected annually at its August meeting, from among the members of the Commission.
3. Provide alternative direction to staff.

**ROLL CALL VOTE: Moved**\_\_\_\_\_ **Seconded**\_\_\_\_\_

## DISCUSSION ITEMS

### 3. [Parking Program Update Presentation](#)

D. King, Parking Coordinator

### 4. [Parking Structure Feasibility Presentation](#)

J. Dixon, Dixon Resources Unlimited

### 5. [Senior Permits](#)

C. Davis, Police Commander

#### Options

1. Take no action;
2. Recommend the following actions to City Council:  
Modify the terms and conditions for future senior permits starting April 1, 2022 by one or more of the following rules:
  - a. Limit sales of senior permits to full-time residents of the City of Paso Robles only, requiring proof of residency within the 93446 ZIP Code
  - b. Require proof of vehicle ownership to the applicant in the application process, consistent with parking industry standards for permit programs
  - c. Limit the total number of permits per address to one
  - d. Exclude Downtown employees from obtaining senior parking permits
  - e. Establish a maximum of 500 senior permits that can be sold
  - f. Limit sales of annual senior permits to the month of March
  - g. Confirm annual permits are valid from April 1 to March 31 each year
  - h. Offer annual permits at a rate of \$60
3. Recommend to City Council to discontinue the senior permit program; or
4. Provide alternative recommendations to City Council and/or direction to staff.

**ROLL CALL VOTE:** **CALL** \_\_\_\_\_ **Moved**\_\_\_\_\_ **Seconded**\_\_\_\_\_

### 6. [Special Event Parking](#)

C. Davis, Police Commander

#### Options

1. Take no action;
2. Recommend the following actions to City Council:
  - a. Adopt a per parking space fee equivalent to current paid parking rates for any parking space closures
  - b. Establish a requirement for event organizers to provide vendor parking requirements, a traffic mitigation plan with alternative transportation options, pedestrian loading and unloading zones, and a temporary signage plan, if necessary, as determined by staff
3. Provide alternative recommendations to City Council and/or direction to staff.

**ROLL**                      **CALL**                      **VOTE:**                      **Moved**\_\_\_\_\_

**Seconded**\_\_\_\_\_

**COUNCILMEMEBER REPORT**

7. [Councilmember Hamon Update](#)

**ADJOURN**

Adjourn to the next Downtown Parking Advisory Commission meeting, February 9, 2022 at 9 AM.

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Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Downtown Parking Advisory Commission after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk’s Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City’s web site at [www.prcity.com/government/citycouncil/agendas.asp](http://www.prcity.com/government/citycouncil/agendas.asp). All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the staff lisason prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item. AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk’s Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

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## **GROUND RULES FOR PUBLIC HEARINGS AND COMMENTS**

1. Downtown Parking Advisory Commissioners desire to hear from all persons that wish to speak, regardless of their point of view on a proposed project.
2. All parties: commissioners, staff, applicants, and the public, are to be courteous and civil to each other during the meeting. Personal attacks and rude remarks will not be tolerated.
3. Conversations in the audience during public hearings, comment periods, and discussion are disruptive and are not welcome.
4. Cell phones and electronic devices are to be put in silent mode or turned off.
5. All testimony from applicants and the public is to be given, one person at a time, from the lectern. Meetings are recorded, and the microphone on the lectern is necessary for recordation of comments. No comments, other than from the lectern, will be made or accepted.
6. Applicants and members of the public are to address their questions and comments to the Chair of the Downtown Parking Advisory Commission and not to staff or other members of the audience.
7. Members of the public wishing to speak need to state their name and address before making comments. They are encouraged to fill out a speaker card so that their name may be accurately recorded in the minutes of the meeting.
8. Where it appears that several people may want to comment on a project, the Chair of the Downtown Parking Advisory Commission may set a time limit, such as three minutes, for each public comment.
9. Where it appears that sever people may want to comment on a project, members of the public may be asked not to repeat comments provided by others. They may, however, state that they agree with certain prior comments.
10. Members of the public are not to ask other members of the public for a show of support for their position. They may, however, ask the Downtown Parking Advisory Commission Chair if they would accept a show of hands for support.
11. In general, applause from the audience for a position is not acceptable. At the close of the agenda item, following a vote of the Commission on the project, members of the public may render a polite applause.