



# MINUTES OF THE DOWNTOWN PARKING ADVISORY COMMISSION

Wednesday, August 11, 9:00 AM  
Council Chambers, 1000 Spring Street, Paso Robles, CA 93446

## 9:00 AM - CALL TO ORDER

### ROLL CALL

Commissioners Anshen, Fitzpatrick, Roush, Talen, Apkarian (late)

**ABSENT:** Casillas, Verunni

**OATH OF OFFICE** – Susie Apkarian

**GERNERAL PUBLIC COMMENT**

### CONSENT CALENDAR

1. [Approval of Downtown Parking Advisory Commission Minutes from May 12, 2021](#)

**ROLL CALL VOTE:** Motioned by Commissioner Talen, seconded by Commissioner Roush and passed 4-0 to approve meeting minutes from May 12, 2021.

**AYES:** Anshen, Fitzpatrick, Roush, Talen

**ABSENT:** Apkarian late, absent from vote

2. [Approval of Downtown Parking Advisory Commission Minutes from May 26, 2021](#)

**ROLL CALL VOTE:** Motioned by Commissioner Roush, seconded by Commissioner Talen and passed unanimously to approve meeting minutes from May 26, 2021.

**AYES:** Anshen, Fitzpatrick, Roush, Talen, Apkarian

### BUSINESS ITEMS

3. [Recognition of Outgoing Commissioners](#) - Commissioner Talen and Vice-Chairperson Casillas were recognized for their service to the Downtown Parking Advisory Commission.

4. [Bylaws presentation](#)

Commander Davis provided an overview of the Downtown Parking Advisory Commission bylaws. Commander Davis recommended a change in the bylaws language for Article II, Section 5 regarding election of officers. The current bylaws state that the Chairperson and Vice Chairperson shall be elected annually at its first meeting of the calendar year. The first DPAC meeting was not held until August of 2020 due to COVID-19 delays which changed the term start and finish dates of the Commissioners to meet the 2-year requirement.

**ROLL CALL VOTE:** Motioned by Commissioner Talen, seconded by Commissioner Talen and passed unanimously to change the Article II, Section 5 of the bylaws to read: The Chairperson and Vice Chairperson shall be elected annually at the August meeting.

**AYES:** Anshen, Fitzpatrick, Roush, Talen, Apkarian

**The interim city attorney was consulted after the meeting, and it was determined this action could not be upheld as updating the bylaws was not an agendized item. As such, the issue will be brought back at the next regular meeting for further discussion and action.**

5. [Elections of 2021-2022 Officers](#)

The Commission selected Gina Fitzpatrick for Chairperson and Susie Apkarian for Vice-Chairperson

**ROLL CALL VOTE:** Motioned by Commissioner Roush, seconded by Commissioner Talen and passed unanimously to approve Chairperson Fitzpatrick and Vice-Chairperson Apkarian.

**AYES:** Anshen, Fitzpatrick, Roush, Talen, Apkarian

### DISCUSSION ITEMS

6. [Parking Program Update Presentation](#)

Julie Dixon with Dixon Resources Unlimited provided an update on the current status of the parking management program, intent and goals of the program, and presented potential recommendations for special event parking.

7. [Parklets](#)

Commander Davis provided an overview of the current parklet program and provided information on the Downtown Parking Advisory Commission's responsibilities as they relate to the parklet program and the goals of the parking management plan.

**PUBLIC COMMENT:** Sally Reynolds

**ROLL CALL VOTE:** Motioned by Commissioner Anshen, seconded by Commissioner Talen and passed unanimously to report to City Council on the DPAC's findings for the parklet program:

- The parklet program, as currently implemented, reduces available on-street parking downtown.
- The addition of parklets and the concurrent reduction in parking spaces runs counter to PRMC 12.42.070 which establishes a target occupancy rate of 85% for all parking zones.
- Further reduction in available parking will negatively impact the parking program's ability to achieve cost neutrality within 5 years.

**AYES:** Anshen, Fitzpatrick, Roush, Talen, Apkarian

**COUNCILMEMEBER REPORT**

8. [Councilmember Hamon Update](#)

Councilmember Hamon advised all parklets will be removed November 1<sup>st</sup>. He has been encouraging a discussion about a parking structure that could be an item discussed by the DPAC. The City will be receiving \$5.5 million from the American Rescue Plan. The Paso Robles airport has the opportunity to become a space port for vertical launch and economic opportunity. There is plenty of water for Paso Robles from the Urban Water Management Plan.

**ADJOURNMENT** of the August 11, 2021 Downtown Parking Advisory Commission was adjourned without a motion at 10:30 AM. The next Downtown Parking Advisory Commission meeting is to be held on Wednesday, November 10, 2021 at 9:00 AM.

***THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF THE RECORDS UNTIL APPROVED BY THE DOWNTOWN PARKING ADVISORY COMMISSION AT A FUTURE REGULAR MEETING.***

Submitted by:

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Caleb Davis, Police Commander

Approved: