



# MINUTES OF THE DOWNTOWN PARKING ADVISORY COMMISSION

Wednesday, November 10, 2021 9:00 AM  
Council Chambers, 1000 Spring Street, Paso Robles, CA 93446

## 9:01 AM - CALL TO ORDER

### ROLL CALL

Commissioners Anshen, Apkarian, Casillas, Fitzpatrick, Roush, Talen

OATH OF OFFICE – Kristin Casillas, Mike Talen

GENERAL PUBLIC COMMENT: None

### CONSENT CALENDAR

#### 1. [Approval of Downtown Parking Advisory Commission Minutes from 08-11-2021](#)

**CONSENT CALENDAR ROLL CALL VOTE:** Motioned by Commissioner Talen, seconded by Commissioner Apkarian and passed 6-0 to approve meeting minutes from August 11, 2021.

**AYES: 6** - Anshen, Apkarian, Casillas, Fitzpatrick, Roush, Talen

### BUSINESS ITEMS

#### 2. [Bylaws](#)

Commander Davis presented a staff report on recommended changes to the Downtown Parking Advisory Commission bylaws discussed at the August 2021 meeting.

**ROLL CALL VOTE:** Motioned by Commissioner Roush, seconded by Commissioner Talen and passed 6-0 to recommend to City Council to revise the Downtown Parking Advisory Commission bylaws: Article I, Section 3.e.2 to change the month from January to August and Article II, Section 5 of the bylaws to read: The Chairperson and Vice Chairperson shall be elected annually at its August meeting, from among the members of the Commission.

**AYES: 6** - Anshen, Apkarian, Casillas, Fitzpatrick, Roush, Talen

### DISCUSSION ITEMS

#### 3. [Parking Program Update Presentation](#)

Parking Coordinator King provided an update on the status of the parking management program with data from the last quarterly data collection.

#### 4. [Parking Structure Feasibility Presentation](#)

Julie Dixon with Dixon Resources Unlimited provided a presentation on parking management goals for the near-term, mid-term, and long-term including opportunities for shuttle, valet, and ride-share programs and the feasibility of a parking structure in Downtown Paso Robles. Commissioners requested additional information on these topics be presented at the February 2022 Downtown Parking Advisory Commission meeting.

#### 5. [Senior Permits](#)

Commander Davis provided an overview of the current Senior Permit Program and staff recommendations for the Senior Permit Program going forward.

**PUBLIC COMMENT:** Jan Albin

**ROLL CALL VOTE:** Motioned by Commissioner Anshen, seconded by Commissioner Talen and passed 4-2 to recommend to City Council to modify the terms and conditions for future senior permits starting April 1, 2022:

- a. Limit sales of senior permits to full-time residents of Paso Robles, San Miguel, and Creston, requiring proof of residency within the 93446, 93451, and 93432 ZIP Codes
- b. Require proof of vehicle ownership to the applicant in the application process, consistent with parking industry standards for permit programs
- c. Limit the total number of permits per address to one
- d. Exclude Downtown employees from obtaining senior parking permits
- e. Limit the number of senior permits sold to 500 annually
- f. Limit sales of annual senior permits to the months of March and April
- g. Annual senior permits valid from April 1 to March 31 each year
- h. Offer annual permits at a rate of \$30 with no prorating.

**AYES:** 4 - Anshen, Casillas, Roush, Talen

**NOES:** 2 - Apkarian, Fitzpatrick

6. **Special Event Parking**

Commander Davis provided an overview on current City policies for special event parking and staff recommendations to charge a per space fee equivalent to current paid parking rates for any parking space closures.

**ROLL CALL VOTE:** Motioned by Commissioner Anshen, seconded by Commissioner Talen and passed 4-0 to take no action at this time.

**AYES:** 4 - Anshen, Apkarian, Fitzpatrick, Talen

**ABSTAIN:** 2 - Casillas, Roush (Commissioners needed to leave early due to length of meeting)

**COUNCILMEMEBER REPORT**

7. **Councilmember Hamon Update**

Mayor Martin provided an update in Councilmember Hamon's absence. Mayor Martin provided his recommendations on the future of a parking structure, shuttle program, EV charging stations, and revenue projections for the Downtown parking program. Mayor Martin provided a summary review of the last City Council meeting.

**ADJOURNMENT** of the November 10, 2021, Downtown Parking Advisory Commission meeting at 11:46 AM. Motioned by Commissioner Talen, seconded by Commissioner Apkarian, and passed unanimously by voice vote to adjourn to the next Downtown Parking Advisory Commission meeting on February 9, 2022, at 9:00 AM.

***THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF THE RECORDS UNTIL APPROVED BY THE DOWNTOWN PARKING ADVISORY COMMISSION AT A FUTURE REGULAR MEETING.***

**Submitted by:**

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Donna King, Parking Coordinator  
Approved: