



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## MUNICIPAL AIRPORT

March 9, 2022

### **Request for Statement of Interest and Qualifications for Engineering Consulting Services**

The City of Paso Robles wishes to retain the professional services of a qualified airport consulting firm over a five-year period to assist the City in the performance of the following:

- Preparation of applications and documentation for Federal Aviation Administration (FAA) Airport Improvement Program grant funding.
- Provide airport engineering and other consulting services as may be required over the five-year period by the City. These consultant services may include representing the City in discussions with the FAA regarding the Scope of Services, grant requirements and project documentation and coordination.
- Design, engineering, and construction management services on behalf of the City for the various projects that may be approved and initiated.

The prescribed services may be required for projects such as or similar to the following:

- Airport access road.
- Terminal vehicle parking area.
- Aircraft parking apron.
- Runway surface rehabilitation and/or overlay.
- Heliport redesign and expansion.
- Select taxiway intersection realignment and reconstruction.
- Supporting engineering and survey work for the environmental documentation of each of the projects.
- Review and submittal of the annual Airport Capital Improvement Program (ACIP).

The City reserves the right to negotiate additional professional services with the selected firm(s) as it may deem necessary depending upon airport operational need and the availability of funding.

The City requests statements of interest and qualifications from qualified firms. The statement should include information regarding the consultant's interest, qualifications, current relevant experience with the planning, design and engineering of airports and airfield facilities projects funded by FAA Airport Improvement Program grants and resumes of key personnel. Selection criteria contained in FAA Advisory Circular 150/5100-14E (9-30-2014), *Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*, will be considered as follows:

- Understanding of the project and location
- Recent experience with similar projects and with the Federal Aviation Administration
- Interest shown
- References
- Qualifications and availability of management and key staff assigned to the project
- Capabilities and resources of the firm
- Current workload and ability to meet anticipated schedules

Please note this request is for a Statement of Interest and Qualifications. A detailed cost proposal is not requested at this time. Project costs will be determined through negotiations with the selected firm. If project cost negotiations with the selected firm are unsuccessful, the City reserves the right to enter into negotiations with other firm(s).

Consultant submittals shall be brief and concise, containing no more than 30 pages of material. Submittals more than 30 pages will be considered nonresponsive.

The City will evaluate all pertinent information and will endeavor to select the firm with which it will work from those firms' submitting statements. If a selection cannot be made on the basis of the qualification's statements alone, the most qualified firms may be contacted for additional information and, if warranted, interviews.

This project is subject to the provisions of Executive Order 11246 (Affirmative Actions to Ensure Equal Employment Opportunity) and to the Provisions of the Department of Transportation Regulations 49 CFR Part 26 (Disadvantaged Business Enterprise Participation). DBE firms are encouraged to submit.

The City assumes no obligation in the solicitation of this general statement of interest and qualifications and all costs of responding to this solicitation shall be borne by the interested consultants. Questions regarding this request should be directed to the Airport office, at 805-237-3877 or [airport@prcity.com](mailto:airport@prcity.com).

Three copies of the Statement of Interest and Qualifications should be submitted to: Paso Robles Municipal Airport, 4912 Wing Way, Paso Robles, California, 93446, no later than 5:00 PM, Monday, April 11, 2022.